

# Instructions for Vermont Corporate Income Tax Return Payment Voucher Form CO-422

## General Information

Use Form CO-422 to direct a payment for Corporate Income tax accounts.

Do not include Form CO-422 if you are making payments with another return or form such as:

- CO-411 - Corporate Income Tax Return
- CO-414 - Corporate Estimated Tax Payment Voucher
- BA-403 - Application for Extension of Time

CO-422 may be used, for example, if:

- You mailed your form or payment coupon, but forgot to include a check.
- You or your tax preparer filed your documents electronically, and you want to send a check separately.

Do not use CO-422 for business income tax accounts. Business income tax filers should use Form WH-435 to make estimated payments on behalf of nonresident owners, or Form BI-470 in lieu of this form.

## Instructions

- Print in blue or black ink.
- Enter the beginning and ending date of the entity's tax year in the required format - YYYYMMDD.
- Enter the Federal Employer Identification Number (FEIN).
- Enter the business name and address, including country, if other than the United States.
- Enter the total amount of payment included with this coupon. Enter a whole dollar amount.
- Do not file a "\$0" CO-422 if no payment is due.

### Mail voucher and payment to:

Vermont Department of Taxes  
PO Box 1779  
Montpelier, VT 05601-1779

Form CO-422 Instructions  
Rev. 10/19

Vermont Department of Taxes

## Form CO-422

### Vermont Corporate Income Tax Return Payment Voucher

Use this form if not submitting payment with Form CO-411.  
(The Department does accept payments with Form CO-411.)



\* 1 9 4 2 2 1 1 0 0 \*

If you filed electronically, DO NOT include a copy of that return with this payment.

Entity Name (Principal Vermont Corporation)			FEIN	
Address			Tax year BEGIN date (YYYYMMDD)	Tax year END date (YYYYMMDD)
Address (Line 2)			<b>Amount of this payment.</b> Use <b>WHOLE DOLLARS.</b> If \$0, DO NOT file.....\$ _____ <b>.00</b>	
City	State	ZIP Code		
Foreign Country				

**Send return  
and check to:**

Vermont Department of Taxes  
133 State Street  
Montpelier, VT 05633-1401

Phone: (802) 828-5723

For Department Use Only	
Ck. Amt.	Init.

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