

NC-5P

WITHHOLDING PAYMENT VOUCHER (REVISION 9-25-07)

CHANGES FOR THE YEAR

- Form NC-5P was not updated for 2023.
- If your company reproduced Form NC-5P last year, your alignment and data placement for the form should match the approved trained version.
- If your company has not reproduced Form NC-5P, then match the SD version.

Production Details:

Submission Approval Start Date:	September 8, 2023
Target Date for Initial Submission:	September 29, 2023
Required Approval Date	October 20, 2023
Form Period Date Effective:	January 2024 – December 2024
For Filing Periods	January 2024 and later
Form Placed in Software:	After December 17, 2023
Unchanged/Updated:	Unchanged

9-12 TEST SAMPLES REQUIRED:

- 1 Blank
- 1 Full Field
- 7 by PDF or 10 by Mail

BARCODE:

The barcode must read 30801XX013. Replace (XX) with your two-digit Software Developer Identification Number.

Align barcode between Row 61, Column 41-66 and Row 63, Column 41-66. Print the number above the barcode.

USE:

- All capital letters for variable text
- Amount due with 0.00 format
- Correct barcode length
- Correct check digits
- Correct matching line geometry
- Data placement from SD version
- Function Code 06050
- High resolution bitmap for barcodes
- Matching alignment between the full field and test samples
- No punctuation or special characters in address field
- Period Ending Chart
- Right aligned amount due
- Various ID numbers using the prefixes of 999, 900, 000 or 666 for SSNs

BARCODE DIMENSIONS:

- BARCODE LENGTH MUST MEASURE MORE THAN 2 5/8" BUT LESS THAN 2 3/4" FOR NEW SOFTWARE PROVIDERS
- IF YOUR COMPANY SUPPORTED THIS FORM FOR 2022, DO NOT UPDATE THE ALIGNMENT, PLACEMENT OR BARCODE DIMENSIONS ON YOUR 2023 UNCHANGED FORM
- SYMBOLOGY CODE 39
- DENSITY 4.18 CPI
- HEIGHT 0.500
- HIGH RESOLUTION BITMAP FOR BARCODES
- RATIO 3:1

TEST SAMPLES:

- IF YOUR COMPANY SUPPORTED THIS FORM FOR 2022, DO NOT SHIFT VERBIAGE AND LINE NUMBERS ON YOUR 2023 UNCHANGED FORM TEST SAMPLES
- PLEASE NOTE: BLANK AND FULL FIELD ARE REQUIRED BUT ARE NOT CONSIDERED TEST SAMPLES
- IF SENDING IN BY EXPRESS MAIL, PLEASE SEND ADDITIONAL TEST SAMPLES AS REQUIRED
- USE THE FIELD DESCRIPTION FORMATTING FOR PLACEMENT OF VARIABLE DATA
- INCLUDE ONE TEST SAMPLE EXCEEDING \$999.00
- USE A DIFFERENT AMOUNT FOR EACH FIELD
- ENSURE EACH LINE IS POPULATED ACROSS REQUIRED TEST SAMPLES

PROPOSED VARIETY OF NC-5P TEST SAMPLES							
TEST SAMPLE:	1	2	3	4	5	6	7
TAX YEAR	2024	2024	2024	2024	2024	2024	2024
COMP PAID	08 11 2024	02 24 2024	04 28 2024	10 13 2024	03 10 2024	12 15 2024	01 01 2024

Placement of Variable Data

Print Line Number	Identification	Begin Print Position	Maximum Field Length	End Print Position	Field Description
51	Account ID	8	9	16	Numeric; No dashes Print number consecutively
51	Tax Year	29	4	32	Numeric; No dashes Print number consecutively
52	Date Compensation Paid	62	10	71	Numeric; No dashes MM DD YYYY
53	Legal Name	8	35	42	Alphanumeric
54	Spouse Name	8	35	42	Alphanumeric
55	Address	8	35	42	Alphanumeric
56	City	8	20	27	Alpha
56	State	31	2	32	Alpha
56	Zip Code	36	5	40	Numeric; 5-digit zip code
57	Amount Due	66	12	77	Numeric; .00