### Instructions for Form D-400V, Payment Voucher

## What Is Form D-400V and Why Should You Use It?

It is a statement you send with your payment of a balance due on Form D-400. Using Form D-400V allows the Department to process your payment more accurately and efficiently. We strongly encourage you to use Form D-400V. (Do not use Form D-400V when making a payment of a balance due on an amended Form D-400. Use Form D-400V Amended.)

# Preparing and Sending Your Payment

- Make your check or money order payable in U.S. dollars to the NC Department of Revenue. Note: The Department will not accept a check, money order, or cashier's check unless it is drawn on a U.S. (domestic) bank and the funds are payable in U.S. dollars.
- Make sure your name and address appear on your check or money order.

- Enter "Tax Year and Form D-400," your daytime phone number, and your SSN on your check or money order. If you are filing a joint return, enter the SSN shown first on your return.
- Cut across the dotted line and send the completed voucher and your check or money order.

#### What if You File Electronically?

If you choose to file electronically and have a balance due, follow your transmitter's or preparer's instructions for making your payment.

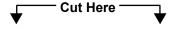
#### **Other Payment Methods**

In lieu of mailing your payment to the Department, you may pay your tax online by bank draft (free), or credit or debit card using Mastercard or Visa (\$2 convenience fee for every \$100 paid). This online service is accurate, secure and convenient. For details, visit <a href="https://www.ncdor.gov">www.ncdor.gov</a>.

#### **Important Reminders**

- **Do not** use this payment voucher if you pay your tax online.
- Do not staple, tape, paper clip or otherwise attach your check or money order to the voucher.
- **Do not** fold the voucher or check.
- **Do not** use this voucher to pay quarterly estimated tax.
- Do not use a photocopy of the voucher.
- **Do not** use another person's voucher.
- Do not send cash.





Q	
<u>~</u>	

<b>D-400V</b> (SD) 9-16-08							
123456789	ABCD	ABC	D 12345	5 12	23456789		
ABCDEFGHIJKLM	N A ABCDE	EFGHIJ	KLMNOPQRS	ABCDEFGHI	JKLMN A	ABCDI	EFGHIJKLMNOPQRS
ABCDEFGHIJKLM	NOPQRSTUV	/WXYZA	BCDEFGHI	For Calendar Year	1234		OUNT OF THIS PAYMENT
ABCDEFGHIJKLM	NOPQRST	AB	12345	ABCDE	EFGHIJ		s must match the amount shown n your check or money order.
Taxpayer/Paid Preparer:						\$	12345678.01
Dete: Bloom	(			72701	V V O O 4		

Mail to: