

NC-5PA

APPLIED FOR STATUS - WITHHOLDING PAYMENT VOUCHER (REVISION 8-6-19)

CHANGES FOR THE YEAR

- Form NC-5PA is now a full size form.
- The down-sized NC-5PA becomes obsolete for periods after January 1, 2020.
- Barcode, line geometry and revision date updated.
- “DOR Use Only” box added.
- General instructions updated.
- New verbiage added.

9-12 TEST SAMPLES REQUIRED:

- 1 Blank
- 1 Full Field
- 7 by PDF or 10 by Mail

BARCODE:

The barcode must read 32001XX002. Replace (xx) with your two-digit Software Developer Identification Number.

Align barcode between Row 29, Column 6-10 and Row 44, Column 6-10. Print the number either stacked or vertically to the right of the barcode.

USE:

- All capital letters for variable text
- Amount due with 0.00 format
- Correct barcode length
- Correct matching line geometry
- Data placement from SD version
- High resolution bitmap for barcode
- Matching alignment between the full field and test samples
- No punctuation or special characters in address field
- Period Ending Chart
- Right aligned amount due
- Various ID numbers using the prefixes of 999, 900, 000 or 666 for FEINs/SSNs

Placement of Variable Data

Print Line Number	Identification	Begin Print Position	Maximum Field Length	End Print Position	Field Description
30	Legal Name	20	35	54	Alphanumeric
32	Legal Name	20	35	54	Alphanumeric
34	Address	20	35	54	Alphanumeric
36	City	20	20	39	Alpha
36	State	44	2	45	Alpha
36	Zip Code	50	5	54	Numeric; 5-digit zip code
36	Date Compensation Paid	64	12	75	Numeric; No dashes MM DD YYYY
43	FEIN or SSN	23	9	31	Numeric; No dashes Print number consecutively
43	Tax Year	44	4	47	Numeric; No dashes Print number consecutively
43	Amount Due	65	12	76	Numeric; 0.00