



For calendar year 2018 or tax year beginning MMDDYYYY and ending MMDDYYYY

Form fields for Name, Social Security Number, Address, Federal Employer Identification Number, City, State, Zip + 4, and a checkbox for FEIN/SSN match.

- 1. Enter any assumed business name under which the entity does business in Montana.
2. Domestic entities: the date the entity was incorporated or formed in Montana.
3. Foreign entities: the date the entity obtained a certificate of authority from the Montana Secretary of State.
4. Montana Secretary of State ID #.
5. State or country where the entity was incorporated or formed.
6. Disregarded Entity Type (Mark appropriate entity type. See instructions for the correct box to mark.)
A. Single Member Limited Liability Company (SMLLC)
Mark only one single member limited liability company owner type.
X Individual (The Montana Form DER-1 is not required to be filed if the SMLLC is owned by an individual who has been a full-year Montana resident during the applicable reporting period.)
X S corporation
X Qualified Subchapter S Subsidiary
X C corporation
X Estate
X Real Estate Investment Trust (REIT)
X Any other single member not described above
X Partnership
X Electing IRC § 761 Partnership
X Real Estate Mortgage Investment Conduit (REMIC)
X Non-Grantor Trust
X Qualified REIT Subsidiary
B. Entity Type Other than SMLLC
X IRC § 761 Partnership. Enter date of election.
X IRC § 1361(b)(3) Qualified Subchapter S Subsidiary. Enter date of election.
X IRC § 856(i)(2) Qualified Real Estate Investment Trust Subsidiary.
X IRC § 860D Real Estate Mortgage Investment Conduit (REMIC). Include a copy of federal Form 1066.
X Other (include description)



See online options at revenue.mt.gov



\*18ED01XX\*

Owner Backup Withholding

- 7. Enter the total income tax withholding from Schedule I, Column E or Column F ..... 7. XXXXXXXXXXXXXX 00
8a. Total Montana mineral royalty tax withheld..... 8a. XXXXXXXXXXXXXX 00
b. Mineral royalty tax withheld distributed to owner..... 8b. XXXXXXXXXXXXXX 00
c. Subtract 8b from 8a. Montana mineral royalty tax withheld attributable to disregarded entity..... 8c. XXXXXXXXXXXXXX 00
9a. Total Montana pass-through withholding ..... 9a. XXXXXXXXXXXXXX 00
b. Montana pass-through withholding distributed to owner ..... 9b. XXXXXXXXXXXXXX 00
c. Subtract 9b from 9a. Montana pass-through withholding attributable to disregarded entity..... 9c. XXXXXXXXXXXXXX 00
10a. 2018 estimated payments ..... 10a. XXXXXXXXXXXXXX 00
b. 2018 extension payment ..... 10b. XXXXXXXXXXXXXX 00
c. For amended returns only - payments made with original return..... 10c. XXXXXXXXXXXXXX 00
d. For amended returns only - previously received refunds ..... 10d. XXXXXXXXXXXXXX 00
e. Add lines 10a through 10c, then subtract 10d. This is your total return payments ..... 10e. XXXXXXXXXXXXXX 00
11. Add lines 8c, 9c and 10e. This is the total payments attributable to disregarded entity. .... 11. XXXXXXXXXXXXXX 00
12. Subtract line 11 from line 7. .... 12. XXXXXXXXXXXXXX 00
13. Late filing penalty (see instructions) ..... 13. XXXXXXXXXXXXXX 00
14. Late payment penalty (see instructions)..... 14. XXXXXXXXXXXXXX 00
15. Interest (see instructions) ..... 15. XXXXXXXXXXXXXX 00
16. Add lines 13 through 15 and enter the result here. This is the sum of your total penalties and interest. .... 16. XXXXXXXXXXXXXX 00
17. Add lines 12 and 16..... 17. XXXXXXXXXXXXXX 00
18. If line 17 results in an amount due, enter it here. This is the amount you owe. .... 18. XXXXXXXXXXXXXX 00
19. If line 17 results in an overpayment, enter it here. Enter as a positive number. This is your refund. .... 19. XXXXXXXXXXXXXX 00

Direct Deposit

Your Refund

1. RTN# XXXXXXXXXX

2. ACCT# XXXXXXXXXXXXXXXXXXXX

3. If using direct deposit, you are required to mark one box. X Checking X Savings

4. Is this refund going to an account that is located outside of the United States or its territories? X Yes X No

Under penalties of false swearing, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete.

Signature of Officer X \_\_\_\_\_ Date MMDDYYYY XXXXXXXXXXXXXXXXXXXXXXXX Printed Name and Title XXX XXX XXXX Telephone Number XXX XXX XXXX

Print/Type Preparer's Name Preparer's Signature Date MMDDYYYY PTIN XXXXXXXXXXXX
Firm's Name Firm's Address Telephone Number Firm's FEIN
XXXXXXXXXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXXXXXX XXX XXX XXXX XXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXX

May the DOR discuss this tax return with your tax preparer? X Yes X No

Questions? Call us at (406) 444-6900, or use Montana Relay at 711 if hearing impaired.





### Schedule I - Disregarded Entity Owner Information

Enter the total number of owners XX

For each nonresident individual, estate, trust, foreign C corporation or second-tier pass-through entity, complete ONLY one of these three columns: E, F or G. Refer to the instructions for Schedule I.

A	B	C	D	E	F	G
Name Street Address City   State   Zip Code	Identification Number (SSN or FEIN)	Ownership %	Montana Source Income	Montana Corporate Income Tax Withheld. (Multiply column D by 6.75% and enter result.)	Montana Income Tax Withheld. (Multiply column D by 6.9% and enter result.)	PT-AGR (Year)
1. XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXXXX XX XXXXXXXXX	SSN XXXXXXXXXX FEIN XXXXXXXXXX	XXX.XXXX	XXXXXXXXXX 00	XXXXXXXXXX 00	XXXXXXXXXX 00	XXXX
2. XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXXXX XX XXXXXXXXX	SSN XXXXXXXXXX FEIN XXXXXXXXXX	XXX.XXXX	XXXXXXXXXX 00	XXXXXXXXXX 00	XXXXXXXXXX 00	XXXX
	Totals	XXX.XXXX	XXXXXXXXXX 00	XXXXXXXXXX 00	XXXXXXXXXX 00	XXXX



## Form DER-1 General Information

### What's New for 2018?

- **Return Payments** - You can now report any payments you made prior to filing your disregarded entity return. Report estimated and extension payments on Line 10.

### What is a disregarded entity?

A disregarded entity is a business entity that is disregarded as a separate entity from its business owner for federal tax purposes. If an entity is disregarded as a separate entity for federal income tax purposes, it is also disregarded as a separate entity for Montana income tax purposes.

Examples of disregarded entities include a domestic single member limited liability company (SMLLC) that does not elect to be classified as a corporation for federal tax purposes, a corporation that is a qualified REIT subsidiary, and a corporation that is a qualified subchapter S subsidiary.

### Who is required to file Form DER-1?

**Single member limited liability company:** An SMLLC treated as a disregarded entity, whether formed in Montana or in another state or country, is required to file Form DER-1, Montana Disregarded Entity Information Return, each year the entity does business in Montana or has Montana source income.

**Exception:** Form DER-1 is not required if the disregarded entity is an SMLLC whose sole member is an individual, estate or trust who has been a full-time Montana resident during the applicable reporting period.

**IRC § 761 electing partnership:** A section 761 electing partnership is required to file Form DER-1, Montana Disregarded Entity Information Return, each year the entity does business in Montana or has Montana source income.

**Qualified subchapter S subsidiary as defined in IRC § 1361(b)(3):** Any corporation described in IRC § 1361(b)(3) whose parent elects to have the subsidiary be treated as a qualified subchapter S subsidiary is required to file Form DER-1, Montana Disregarded Entity Information Return, each year the entity does business in Montana or has Montana source income.

**Qualified real estate investment trust subsidiary as defined in IRC § 856(i)(2) (REIT):** Any corporation defined as a qualified REIT subsidiary in IRC § 856(i)(2) that has Montana source income and has assets, liabilities, and items of income, deductions, and credits that are included in the federal income tax return of its parent REIT, must file Form DER-1 on or before the due date of its parent REIT's information return.

**Real estate mortgage investment conduit as defined in IRC § 860D (REMIC):** Every unincorporated REMIC described in IRC § 860D that has Montana source income must file a copy of its federal **Form 1066** (Real Estate Mortgage Investment Conduit Income Tax Return) on or before the federal due date (including extensions). Generally, REMICs must file the **Form 1066** by April 15. However, if the entity is filing its final return, **Form 1066** is due by the 15th day of the fourth month following the date the REMIC ceased to exist.

### What is Montana Source Income?

In general, Montana source income is the separately and non-separately stated income, gain, loss, deduction or credit, or items of income, gain, loss, deduction or credit that you derived from a trade, business, occupation or profession carried on in Montana or that was derived from the sale or other transfer, or the rental, lease, or other commercial exploitation of property located in Montana.

## What is the due date of Form DER-1?

If the Disregarded Entity is a:	Then the Form DER-1 is due:
Single Member Limited Liability Company whose single member owner is a:	
<ul style="list-style-type: none"> <li>• C corporation,</li> <li>• S corporation,</li> <li>• Partnership,</li> <li>• Real Estate Investment Trust (REIT)</li> </ul>	On or before the 15th day of the third month following the close of the owner's annual accounting period.
Qualified Subchapter S Subsidiary	On or before the due date of the parent S corporation's information return.
Qualified REIT Subsidiary	On or before the due date of the parent REIT's information return.
<ul style="list-style-type: none"> <li>• Individual</li> <li>• Estate</li> <li>• Non-Grantor Trust</li> <li>• Real Estate</li> <li>• Mortgage Investment Conduit (REMIC)</li> </ul>	On or before the 15th day of the fourth month following the close of the owner's annual accounting period.
Electing IRC § 761 Partnership	On or before the 15th day of the fourth month following the close of the owner's annual accounting period.
Any other single member LLC not described above.	On or before August 31, 2019

If the Disregarded Entity is a:	Then the Form DER-1 is due:
Entity Type Other than Single Member Limited Liability Company	
IRC § 761 Electing Partnership (Syndicate, Group, Pool, Joint Venture or other Unincorporated Organization)	On or before the 15th day of the fourth month following the close of the owner's annual accounting period.
Qualified Subchapter S Subsidiary as defined in IRC § 1361(b)(3)	On or before the 15th day of the third month following the close of the owner's annual accounting period.
Qualified Real Estate Investment Trust Subsidiary as defined in IRC § 856(i)(2) (REIT)  Real Estate Mortgage Investment Conduit as defined in IRC § 860D (REMIC)	See "Who is required to file Form DER-1?" regarding due dates.

► If the due date falls on a holiday that defers a filing date as recognized by the IRS, the return may be filed on the first business day after the holiday.

## Where to File



See online options  
at [revenue.mt.gov](http://revenue.mt.gov)

File Form DER-1 FREE through our website [TransAction Portal \(TAP\)](#). For more information, go to our website [revenue.mt.gov](http://revenue.mt.gov). **Note:** First time filers will need to file on paper.

Or mail the Form DER-1 to:

Montana Department of Revenue  
P.O. Box 8021  
Helena, MT 59604-8021

## Extension of Time to File

The disregarded entity can obtain an automatic extension of time to file its information return if its owner has a valid extension of time. The extended due date is the same as the owner's federal extended due date. The disregarded entity is allowed an automatic extension to file its information return of up to six months if the owner is not required to file a federal information return.

## What forms have to be filed?

Additional filing requirements are listed below for a disregarded entity that has a nonresident individual, nonresident estate, nonresident trust, foreign C corporation or a partnership, S corporation, second-tier pass-through entity or disregarded entity as its owner during the year. These filing requirements are:

- Schedule I (Montana Disregarded Entity Owner Information) identifies the owner or owners of the disregarded entity. If one of the owners is a nonresident individual, nonresident estate, nonresident trust, foreign C corporation, or second tier pass-through entity, the entity may be required to pay tax to the Montana Department of Revenue on behalf of the owner as provided in Montana Code Annotated 15-30-3313.
- **Form PT-AGR** (Montana Pass-Through Entity Owner Tax Agreement) is completed by the nonresident individual, nonresident estate, nonresident trust, foreign C corporation or domestic second-tier pass-through entity that agrees to timely file a Montana tax return, pay all taxes and be subject to the personal jurisdiction of Montana. A new **Form PT-AGR** is not required to be filed each year. The **Form PT-AGR** must be filed by the due date of the disregarded entity's return. The **Form PT-AGR** is filed separately; it is not attached to the Form DER-1. A disregarded entity needs to retain the agreements as part of its tax records.
- The disregarded entity is required to withhold on a second-tier pass-through entity owner that does not qualify as a "domestic second-tier pass-through entity owner."

## The entity is unable to obtain a signed Form PT-AGR from the owner of the disregarded entity. What does it have to do?

If the entity is unable to obtain a signed **Form PT-AGR**, the entity is required to remit an amount based on the owner's share of Montana source income reported on **Schedule I, Column D**.

If the owner is a foreign C corporation, multiply the foreign C corporation's Montana source income by 6.75% to determine the amount of the remittance.

If the owner is a nonresident individual, nonresident estate, nonresident trust or a second-tier pass-through entity, multiply the owner's Montana source income by 6.9% to determine the amount of the remittance.

## What happens if the disregarded entity is late in filing Form DER-1?

The entity is charged a late filing penalty if Form DER-1 is filed after the due date, including the automatic extension, unless the entity can show reasonable cause for not filing on time. For a disregarded entity that does not have a tax year, the penalty is based on the number of owners on December 31 of the preceding year. This penalty is calculated for up to five months.

## Form DER-1 Instructions

### Heading

**Name and Address.** Enter the entity's true name (as set forth in the charter or other legal document creating it) and mailing address.

**FEIN or SSN.** Enter the FEIN (Federal Employer Identification Number) or SSN (Social Security Number) of the disregarded entity. If the FEIN or SSN is the same as the owner's FEIN or SSN reported on Schedule I, mark the box.

**Lines 1 through 5** – Complete **lines 1 through 5** as they relate to the disregarded entity and not the owner of the disregarded entity.

**Lines 2 and 3** – Complete either **line 2 or 3**. If the disregarded entity was incorporated or formed in Montana (a domestic entity), complete line 2. If the disregarded entity was incorporated or formed in a jurisdiction other than Montana (a foreign entity) complete line 3.

**Line 4** – Enter the letter and number of the organizational ID assigned by the Montana Secretary of State.

**Line 6 – Disregarded Entity Type.** First determine if the disregarded entity is a single member limited liability company (mark **box 6A**) OR another entity type (mark **box 6B**).

**6A. Single Member Limited Liability Company (SMLLC).** If you marked the box indicating the disregarded entity is an SMLLC, the next step is to mark the appropriate box corresponding with the type of owner listed. For example, if the owner of the SMLLC is an S corporation, line 6A would show one mark in box A and another mark in the S corporation box.

**6B. Entity Type Other than SMLLC.** If you marked the box indicating an entity type other than SMLLC, see the instructions for "Who is required to file Form DER-1?" to determine when the Form DER-1 is required to be filed. These particular entity types are not required to file the form unless certain events occur in order to "trigger" a filing requirement.

If you marked the box indicating that you are an IRC § 761 partnership or an IRC § 1361(b)(3) qualified subchapter S subsidiary, enter the date of your federal election.

**Line 7 – Total Income Tax Withholding.** Enter the total from **Schedule I, column E or F**. This is the total amount withheld on behalf of the nonresident owner, foreign C corporations and second-tier pass-through entity owners.

**Line 8a – Total Montana Mineral Royalty Tax Withheld.** Enter the total amount of mineral royalty tax the disregarded entity paid and/or the total amount of Montana mineral royalty tax withheld on behalf of the disregarded entity by a lower-tier pass-through entity. These amounts will be reported on federal **Forms 1099** and **Montana Schedule K-1**. Attach copies of the Form(s) 1099 and Montana Schedule(s) K-1 you received that report amounts withheld on your behalf.

Royalty payments made to owners of Montana mineral rights are subject to withholding if certain thresholds are met. This withholding is different than the amounts deducted from the disregarded entity's royalty payments for production taxes.

**Line 8b – Mineral Royalty Tax Withheld Distributed to Owner.** Enter the amount of mineral royalty tax withheld reported on **line 8a** that is distributed to the owner.

**Line 8c – Montana Mineral Royalty Tax Withheld Attributable to Disregarded Entity.** Subtract **line 8b** from **line 8a**. This is the amount of Montana mineral royalty tax withheld that is attributable to the disregarded entity.

**Line 9a – Total Montana Pass-Through Withholding.** If the disregarded entity has an ownership interest in a pass-through entity that had Montana source income and the pass-through entity paid Montana income tax on behalf of the disregarded entity, enter the amount here. This amount is reported to the disregarded entity on a **Montana Schedule K-1**. Attach copies of the Montana Schedule(s) K-1 you received that report amounts withheld on your behalf.

**Line 9b – Montana Pass-Through Withholding Distributed to Royalty Owner.** Enter the amount of Montana pass-through withholding reported on **line 9a** that is distributed to the owner.

**Line 9c – Montana Pass-Through Withholding Attributable to Disregarded Entity.** Subtract **line 9b** from **line 9a**. This is the amount of Montana pass-through withholding that is attributable to the disregarded entity.

**Line 10a – 2018 Estimated Tax Payments.** Enter the total Montana estimated tax payments that the disregarded entity made for 2018.

**Line 10b – 2018 Extension Payment.** Enter any extension payment for 2018 made on or before the original due date of the disregarded entity's return.

**Line 10c – For Amended Tax Returns Only – Payments Made with Original Return.** Enter any payments the disregarded entity made when it filed its original tax return and any subsequent payments that were applied to the disregarded entity's 2018 tax liability.

**Line 10d – For Amended Tax Returns Only – Previously Issued Refunds.** Enter the amount of any refund the disregarded entity received when it filed its original tax return or a previously amended tax return.

**Line 10e – Total Return Payments.** Add lines 10a through 10c and then subtract line 10d. This is the disregarded entity's total return payments.

**Line 11 – Total Payments Attributable to Disregarded Entity.** Add **lines 8c, 9c and 10e**.

**Line 12 – Subtract **line 11** from **line 7**.**

**Line 13 – Late Filing Penalty.** A late filing penalty is charged if Form DER-1 is filed after the due date, including the automatic extension. The penalty is \$10 multiplied by the number of months or fractions of a month that the entity does not file the disregarded

entity information return. This penalty is calculated for up to five months. For example, if a disregarded entity files the Form DER-1 six months after its due date, the late file penalty would be \$50 (\$10 x 5 months).

**Note:** A late filing penalty is not imposed on an entity that has ten or fewer owners, each of whom is an individual, an estate of a deceased individual or a C corporation, and if the owners have filed the required tax returns or other required reports timely and have paid all taxes when due.

**Line 14 – Late Payment Penalty.** The late payment penalty is equal to 0.5% per month, calculated daily, on the unpaid amount from the original due date of the return until it is paid. The daily rate is 0.0164%. Your late payment penalty will never exceed 12% (24 months x 0.5%) of the unpaid tax. Late pay penalty is automatically waived if you pay all the tax and interest with your return, or within 30 days of the first notice from the department.

If the disregarded entity files an amended tax return that reflects an increased tax liability, it may have the late payment penalty waived. To receive the waiver, mark the "Amended Return" box on Form DER-1 and pay the tax and applicable interest in full when the disregarded entity files the amended return. By marking this box and paying all tax and interest, the disregarded entity is treated as having requested a waiver of the late payment penalty.

**Line 15 – Interest.** Compute interest on any tax liability (**line 7**) that has not been paid by the due date of the tax return and enter the total on this line.

If 100% of the tax liability is not paid by the original due date, interest is due at a rate of **4% per year**, computed daily on the unpaid balance.

To calculate the interest, multiply **line 7** by **0.01096% (0.0001096)** times the number of days after the unextended due date.

**Line 16 – Total, Penalties and Interest.** Add **lines 13 through 15**; enter the result on this line.

**Line 17 – Add **lines 12 and 16**.**

**Line 18 – Amount You Owe.** If the amount on **line 17** is greater than zero, enter it on this line. This is the amount due with the disregarded entity's return. The disregarded entity can pay the amount it owes by:

- e-check or credit/debit card – visit [revenue.mt.gov](http://revenue.mt.gov) for more information and instructions, or
- money order, personal check or cashier's check payable to the MONTANA DEPARTMENT OF REVENUE. Remember to use a voucher, sign the check and write the disregarded entity's taxpayer identification number (either a SSN or FEIN) and "Tax Year 2018" on the memo line. A payment voucher is available online at [revenue.mt.gov](http://revenue.mt.gov) under Forms.

**Line 19 – Refund.** If the amount on **line 17** is less than zero, enter it on this line as a positive number. This is the amount the disregarded entity overpaid.

If you would like to use direct deposit, enter the financial institution's routing number (RTN#) and the account number (ACCT#) in the space provided. The routing number will be nine digits and the account number can be up to 17 characters, including numbers and letters. Mark whether the account is a checking or savings account and if the refund will go to a bank outside of the United States and its territories (Midway Islands, Puerto Rico, American Samoa, U.S. Virgin Islands, Federated States of Micronesia, and Guam). If the financial institution does not accept the direct deposit, we will mail you a refund check.

## Schedule I Instructions

Include all owners on this form. Except for an IRC § 761 partnership, or when spouses are considered a single taxpayer, the disregarded entity should have only one owner who owns 100% of the entity.

**Column A – Name and Address of Owner.** Enter the name and complete mailing address of each owner.

**Column B – Identification Number.** If the owner is an individual or an individual filing federal Schedule C, enter the individual's social security number (SSN).

If the owner is any other entity type listed on page 1, **line 6A**, enter the federal employer identification number (FEIN).

**Column C – Percentage of Ownership.** Enter each owner's percentage of ownership in the disregarded entity that is used to calculate the owner's share of income (loss). Generally, this is 100% unless the disregarded entity is an IRC § 761 partnership.

**Column D – Montana Source Income.** Enter each owner's share of the disregarded entity's Montana source income (loss).

**Column E and Column F –** Enter the amount remitted on behalf of each owner. For a foreign C corporation, the amount remitted is 6.75% of the Montana source income. For a nonresident individual, estate, trust or a second-tier pass-through entity, the amount remitted is 6.9% of the Montana source income. Transfer the amount of these columns to page 2, **line 7**, of the Form DER-1.

### Column G – PT-AGR.

If the owner is a nonresident individual, nonresident estate, nonresident trust or foreign C corporation or a domestic second-tier pass-through entity, the owner must provide **Form PT-AGR** to the disregarded entity if the disregarded entity does not pay tax on behalf of the owner for the owner's share of Montana source income. If the disregarded entity is filing the agreement to the department this year, enter "2018."