Welcome to the Income Tax Letter of Intent (LOI). If your software company intends to submit paper and/or electronic returns to the Alabama Department of Revenue you will need to complete this form and submit it to icforms.officer@revenue.alabama.gov.

By submitting this Letter of Intent (LOI) to the Alabama Department of Revenue, you agree to meet our standards for software provider registration, tax preparation software, and substitute forms. If you do not meet the standards and requirements explained in this LOI, we may deny your application or revoke your approved software provider status and reject all electronic and/or paper returns submitted using your products.

You must complete a separate LOI for each unique product your company offers. We may reject an incomplete Letter of Intent.

Note: If you are a new Software Provider who has not filed city/state income tax returns with any city or state agencies, you must have passed assurance testing with the IRS. Attach documentation from the IRS demonstrating you have successfully tested with the IRS.

Important dates

The Alabama Department of Revenue has important key dates to ensure we are ready for the filing season and taxpayers can file an accurate and timely tax return. Please note the following key dates:

Complete and submit this form by October 1, 2021. Assurance testing (ATS) must begin by December 1, 2021.

Company information

List your company information.

NAME OF COMPANY	PRODUCT NAME		STATE SOFTWARE ID
DBA NAME	NACTP VENDOR ID		STATE TAX NUMBER (IF APPLICABLE)
ADDRESS	PRODUCT ADDRESS/URL		COMPANY FEIN
CITY		STATE	ZIP CODE

Product information

If you have more than one product name, list your	other product names here:		
REGULATORY/COMPLIANCE CONTACT	PHONE NUMBER	EMAIL ADDRESS	
	()		
PRIMARY INDIVIDUAL FORMS CONTACT	PHONE NUMBER	EMAIL ADDRESS	
	()		
SECONDARY INDIVIDUAL FORMS CONTACT	PHONE NUMBER	EMAIL ADDRESS	
	()		
PRIMARY BUSINESS FORMS CONTACT	PHONE NUMBER	EMAIL ADDRESS	
	()		
SECONDARY BUSINESS FORMS CONTACT	PHONE NUMBER	EMAIL ADDRESS	
	()		
Does this product run on the same calculation engine If yes, list all products that runs on this calculation eng	with any of your other products?	No	
Do you use ADOR forms instead of developing your ov	wn forms? 🗌 Yes 🗌 No		

Rebranded Software Products

Complete this section if your product is rebranded.

For software to be considered rebranded, changes cannot be made to the software requirements and output(s). As the Software company selling and/or licensing your product to a third-party, it is your responsibility to make sure the rebranded product reflects the current software requirements and output(s). List each of your rebranded products below.

Use one of the following class codes for each product.

• Class Code 1: Software products sold/licensed to a third-party user and the third-party user can add their own logos and/or splash screens, but they cannot modify calculations in the program.

• Class Code 2: Software products sold/licensed to a third-party user and the third-party can modify calculations in the program.

REBRANDED PRODUCT NAME	CLASS CODE	ETIN (IF APPLICABLE)	CONTACT PERSO	N	PHONE		EMAIL ADDRESS
					()	
REBRANDED PRODUCT NAME	CLASS CODE	ETIN (IF APPLICABLE)	CONTACT PERSO	N	PHONE		EMAIL ADDRESS
					()	
REBRANDED PRODUCT NAME	CLASS CODE	ETIN (IF APPLICABLE)	CONTACT PERSO	N	PHONE		EMAIL ADDRESS
					()	
REBRANDED PRODUCT NAME	CLASS CODE	ETIN (IF APPLICABLE)	CONTACT PERSO	N	PHONE		EMAIL ADDRESS
					()	
REBRANDED PRODUCT NAME	CLASS CODE	ETIN (IF APPLICABLE)	CONTACT PERSO	N	PHONE		EMAIL ADDRESS
					()	
For Rebranded Products, the Ala	ibama Depar	tment of Revenue	has the follow	ving requ	uireme	nts for paper form	ns and/or e-file ATS approval:
• Rebranded Products [with class	code 1] are r	equired to complet	e an abbreviate	d e-file A	TS/pap	er form approval p	process.
Rebranded Products [with class	code 2] are r	required to complet	e the full e-file A	ATS/pape	r form a	approval process.	
Types of Software Product (Cheo	ck only one)						
DIY/Consumer (Web-Based)				DIY/Co	onsume	er (Desktop)	
Professional/Paid Preparer (W	/eb-Based)			Profes	sional/I	Paid Preparer (De	sktop)
Tax Types Supported							
Forms and Schedules Supported	Please che	ck the box next to t	he forms your o	ompany	will be s	supporting	
Individual Income Tax						S – Dependents S	Schedule
40A – Individual Income Tax R	oturn (Short I	Form)				 Itemized Deduct 	
		,					
Schedule W-2 – Wages, Salaries, Tips, etc. Schedule B – Interest and Dividend Income Schedule D – Profit from Sale of Real Estate, Stocks, Bonds, et							
• 40V – Individual Income Tax Payment Voucher Form 40 – Individual Income Tax Return				 Schedule E – Income from Rents, Royalties, Partnerships, Estates, Trust, and S Corporation 			
 Schedule W-2 – Wages, Salaries, Tips, etc. 						AC – Alabama Ado	
Schedule HOF – Head of Family Schedule				Schedule AATC – Alabama Accountability Tax Credit			
Schedule DS – Dependents Schedule				 40V – Individual Income Tax Payment Voucher 			
 Schedule A – Itemized Dedu 	ctions			 NOL-85 – Computation of Net Operating Loss 			
 Schedule B – Interest and Dividend Income 				NOL-85A – Net Operating Loss Carryback or Carryforward			
 Schedule DC – Donation Ch 	eck-Offs						's Share of Capital for Individual
 Schedule CR – Credits for Tage 	axes Paid to	Other States			ayers		
Schedule D – Net Profit or Loss Schedule OC – Other Available Credits				le Credits			
 Schedule E – Supplemental 	Income and I	LOSS	_	 Schedule CP – Composite Payments 			
Schedule AAC – Alabama Adoption Tax Credit				2210AL – Underpayment of Estimated Tax by Individuals			
 Schedule AATC – Alabama A 	Accountability	Tax Credit		EOO – Alabama E-file Opt Out Election Form			
 40V – Individual Income Tax Payment Voucher 			Г	40ES – Estimated Tax			
NOL-85 – Computation of Net Operating Loss				4952A – Investment Interest Expense Deduction			
 NOL-85A – Net Operating Loperation 	oss Carrybacl	k or Carryforward] 4332A	- 111063		bense Deduction
 Schedule KRCC-I – Recipier 	nt's Share of	Capital for Individu	al <u>Co</u>	orporate	Incom	e Tax	
Taxpayers				20C –	Corpora	ation Income Tax I	Return
 Schedule OC – Other Availa 				 Sche 	dule Al	B – Add-Back Forr	n
 Schedule CP – Composite P 	ayments			 Sche 	dule B	C – Business Crea	dits
 Schedule ATP – Additional T 	axes & Penal	ties					Operating Loss Carryforward
Schedule HBC – First Time S	Second Chan	ce Home Buyer			isitions		's Sharp of Capital Cradit for
Deduction						ntities, Including Ti	's Share of Capital Credit for rustss

Form 40NR – Individual Non-Resident Return

- · Schedule W-2 Wages, Salaries, Tips, etc.
- · Schedule HOF Head of Family Schedule

- · Schedule OZ- Gains Invested in Qualified Opportunity Zone Funds
- · Schedule CP-B- Composite Payments

Schedule FTI- Schedule of Adjustments to Federal Taxable	 Schedule PC – Pass-Through Credits
Income BIT-V- Business Income Tax Payment Voucher 	Schedule OZ- Gains Invested in Qualified Opportunity Zone
20C-C – Consolidated Corporation Income Tax Return	 Funds Form KRCC-Project/Distributing Entity Share of Capital Credit
BIT-V- Business Income Tax Payment Voucher	Schedule KRCC-B-Recipient's Share of Capital Credit For
2220 AL – Underpayment of Estimated Tax for Corporations	Business Entities, Including Trusts
20C-CRE – Elect on to File Consolidated Corporate Income Tax	• PTE-V - Pass Through Entity Payment Voucher
Return	Schedule NRA - Alabama S Corporation Nonresident Agreement
Financial Institution Excise Tax	Schedule NRA-IC- Alabama Investment Credit Nonresident Agreement
 ET 1 – Financial Institution Excise Tax Return Schedule EC – Excise Credits 	PTE-R/NRA-R- Request for Relief of Composite Payment/ Alabama Composite Payment Relief Nonresident Agreement
Schedule EO – Excise oregins Schedule B-1- Alabama Net Operating Loss Carryforward	2220AL - Underpayment of Estimated Tax for Corporations
Acquisitions	
 Schedule OZ- Gains Invested in Qualified Opportunity Zone 	PTE-C - Nonresident Composite Payment Return
Funds Schedule CP-B- Composite Payments 	Schedule PTE-CK1 Schedule PTE-AJA
Schedule FTI- Schedule of Adjustments to Federal Taxable	Schedule NRC - Exempt - Subchapter K Affidavit of Exemption by
Income	Nonresident
 Schedule PCL- Consolidated Parent Company Loss Allocation Schedule 	PTE-V - Pass Through Entity Payment Voucher
 FIE-V - Financial Institution Excise Tax Payment Voucher 	EPT - Electing Pass-Through Entity
ET 1C – Consolidated Financial Institution Excise Tax Return	Schedule EPT-K1
FIE-V - Financial Institution Excise Tax Payment Voucher	Schedule EPT-C
2220E- Underpayment of Estimated Tax for Financial Institutions	Business Privilege Tax
	BPT-IN – Business Privilege Tax Initial Privilege Tax Return
ET-C- Election to File Consolidated Financial Institution Excise Tax Return	BPT-V – Business Privilege Tax Payment Voucher
Fiduciary Income Tax	CPT – Business Privilege Tax Return and Annual Report (C Corporation and Other Specified Entities)
41 – Fiduciary Income Tax Return	 Schedule AL-CAR – Secretary of State Corporation Annual Report
 Schedule D – Profit or Loss from Sales of Assets 	 BPT-NW – Balance Sheet- New Worth Computation (For Forms CPT and PPT)
 Schedule E – Supplemental Income and Loss 	BPT-V – Business Privilege Tax Payment Voucher
Schedule ESBT – Worksheet for Electing Small Business and Out life of Such shareter of Truster	Schedule G – Financial Institution Group Computation Schedule
Qualified Subchapter S Trusts Schedule K-1 (41) – Financial Income Tax Beneficiary Information 	PPT – Business Privilege Tax Return and Annual Report (Pass- Through Entities)
Schedule G – Grantor Statement of Income, Deductions, Credits	Schedule AL-CAR – Secretary of State Corporation Annual Report
 Schedule FC – Fiduciary Credits NOL-F85 – Computation of Net Operating Loss 	BPT-NW – Balance Sheet- New Worth Computation (For Forms
 NOL-F85A – Application of Net Operating Loss NOL-F85A – Application of Net Operating Loss, Carryback or 	CPT and PPT)
Carryforward	 BPT-NWI – Balance Sheet - Net Worth Computation (PPT) BPT-V – Business Privilege Tax Payment Voucher
 Form KRCC-Project/Distributing Entity Share of Capital Credit 	Schedule BPT-E – Family Limited Liability Entity Election Form
 Schedule KRCC-B- Recipient's Share of Capital Credit For Business Entities, Including Trusts 	(PPT)
• FDT-V - Fiduciary Income Tax Payment Voucher	Withholding Tax
Form 4952A-Investment Interest Expense Deduction	A-1 – Employer's Quarterly Return of Income Tax Withheld
EST 1-Application for Estate Tax Waiver	A-3 – Annual Reconciliation of Alabama Income Tax Withheld
Pass-Through Entity Tax	A-4 – Employee's Withholding Tax Exemption Certificate
65 – Partnership/Limited Liability Company Return of Income	A-4MS – Nonresident Military Spouse Withholding Tax Exemption Certificate
 Schedule K-1 (65) – Owner's Share of Income, Deductions,Credits, etc. 	A-6 – Employer's Monthly Return of Income Tax Withheld
Schedule PAB – Add Back Form	WNR-V – Withholding on Sales or Transfers of Real Property and
 Schedule QIP-C – Qualified Investment Partnership Certification Schedule PC – Pass-Through Credits 	Associated Tangible Personal Property by Nonresidents Payment Voucher
Schedule NRC-Exempt – Subchapter K Affidavit of Exemption by	Electronic Forms
Nonresident	AL8453 – Individual Income Tax Declaration for Electronic Filing
 Schedule OZ- Gains Invested in Qualified Opportunity Zone Funds 	AL8453-OL – Individual Income Tax Declaration for On-Line Filing
Form KRCC- Project/Distributing Entity Share of Capital Credit	AL8453-B – Business Privilege Declaration for Electronic Filing
PTE-V - Pass Through Entity Payment Voucher	AL8453-C – Corporate Declaration for Electronic Filing
Schedule NMC- Affordable Housing Member Consent Agreement	AL8453-FDT – Fiduciary Declaration for Electronic Filing
PTE-R - Request for Relief of Composite Payment	AL8453-PTE – S-Corporation/Partnership Declaration for Electronic
20S - S-Corporation Information/Tax Return	Filing
 Schedule K-1 (20S) – Shareholder's Share of Income, Deductions,Credits, etc. 	

Schedule PAB – Add Back Form

Agency Requirements

This section identifies agency requirements expectations of new and existing Software Providers and the software product.

Issue Notification And Resolution Requirements

This section represents the Alabama Department of Revenue issue notification and issue resolution standards.

Data breaches, security incidents, or other improper disclosures of taxpayer data that by law require reporting to the Alabama Attorney General Office must also be reported to the Alabama Department of Revenue

Data Breach Reporting

The Alabama Department of Revenue is committed to fighting stolen identity refund fraud. You must adhere to the IRS e-File Security, Privacy and Business Standards Mandated as of January 1, 2010. This mandate requires reporting security incidents as soon as possible, but no later than the next business day after the confirmation of the incident.

The Alabama Department of Revenue must be notified within 48 hours if at any time it is discovered that your system (or any third party system holding or with access to your taxpayer data) has been breached or compromised exposing taxpayer personal information and/or user id information – including but not limited to SSNs, user names, and passwords. You are hereby obligated to notify the Alabama Department of Revenue within 48 hours of the discovery of the breach. Notice must be made directly to the e-File Coordinator in addition to submitting the affected accounts through the leads reporting process. Failure to notify the Department could result in your software being blocked from the electronic filing of Alabama returns.

Production Return Submission Requirements

All returns generated from this software must be e-filed or printed from the approved software or a subsequent product update.

Product Updates

Desktop product users who attempt to file 10 or more business days after a production release, must be required to download and apply the product update.

Schema

Your software must follow the schema requirements. Alabama Department of Revenue schema requirements can be found on SES.

System Security Requirements

The Alabama Department of Revenue does not prescribe the security requirements for your system. You are responsible for implementing appropriate security measures to protect taxpayers and their information in your system. You must apply security measures to protect taxpayer information in your system when it is on-line, off-line, at rest, and in transit.

Testing and Submission

All e-file ATS and substitute forms tests submitted during the approval process must be created in, and originate from, the actual software.

Customer Notices

This section identifies information the Alabama Department of Revenue is requiring the software providers to communicate with customers.

Documents and Materials

Alabama Department of Revenue paper form documentation will be posted/provided at the following locations:

FTA State Exchange System (SES)

Refund Expectations

The Alabama Department of Revenue is providing a URL and/or a statement about refund processing. You must include URL and statement in all your products and show it to users within the software in the most prominent way possible.

Statement: For the most up-to-date information concerning the status of your current year refund, call 1-855-894-7391 or check our website at www.revenue.alabama.gov, then click on "Where's My Refund. Return processing times vary depending on many factors, including complexity of the return and our identity verification processes. Please allow 8 to 12 weeks to receive your refund.

The Department is once again converting some tax refunds to a paper check that were requested to be delivered by direct deposit. Making this change is intended to prevent criminals from easily diverting fraudulently filed refunds to their own accounts. Avoiding potential refund fraud by sending paper checks outweighs taking the risk of sending a refund electronically to the wrong party.

State Driver's License/ID Card Expectations

The Alabama Department of Revenue is providing the following expectations and information:

For printed/paper forms requesting the DL/ID Card Information:

• Alabama Department of Revenue requests the DL/ID Card Information on the form(s) be masked

The Alabama Department of Revenue is providing a URL and/or a statement for the DL/ID Card. All Do It Yourself (DIY) and Tax Professional software packages must include this information in your software. The messages are expected to be displayed within the software in a way to maximize the likelihood the message is read.

Statement

To assist Taxpayers and Tax Professionals filing returns, Alabama Department of Revenue is providing a URL and/or a statement regarding expectations for the DL/ID Card. Industry partners will use this statement or URL to communicate and help set the appropriate expectations with external stakeholders. The Alabama Department of Revenue is committed to fighting stolen identity refund fraud. To that end, the Department request that taxpayer's driver license number or State Issued ID number, as well as the state that issued it, the issue date and expiration date be submitted with the return. Omitting any of this information will cause your return to be rejected and a paper return must be filed.

Agency Questions

Do you require your users/customers to download and apply product updates to continue to electronically file and/or print tax returns with your software? Please explain the timeline and process for this once an update is available for your product.

2021 Guidelines for Reproduced Tax Forms

Introduction

The Alabama Department of Revenue (ADOR) accepts substitute or reproduced tax forms for approval prior to Income Tax filing season. The department has established these guidelines for software developers, computer tax processors, commercial printers, business forms companies, and any individual or business that plans to market, distribute, or file reproduced tax forms in any manner.

The term "form" as used in these guidelines includes tax returns, schedules, statements, and payment vouchers.

All substitute forms are required to look like the official ADOR forms and must be capable of being processed in the same manner as the official forms.

Complete and submit a signed copy of the Alabama Paper Vendor Registration form LOI-P to icforms.officer@revenue.alabama.gov. This form is required to be sent in by October 1, 2021. Reproduced forms submitted without a registration form on file will not be reviewed for approval.

What's New For TY2021

- 1. Please review our handbook and test package posted on SES.
- 2. Please submit all request for form content approval to icforms.officer@revenue.alabama.gov
- 3. Please submit all request for 1-D and 2-D barcode approval to icforms.officer@revenue.alabama.gov

All software errors which impact the correct filing of an Alabama tax return identified by the ADOR, processing vendor or clients must be immediately corrected, and an update should be distributed to the software clients within ten business days. Failure to correct any errors or issues within the time prescribed by the ADOR will result in suspension from the program.

The ADOR reserves the right to revoke the acceptance of any software vendor (industry partner) for errors which prevent the correct filing of paper returns, barcode returns and payment vouchers. This will result in the industry partner not being able to electronically file current and prior year returns until the ADOR deems the issue has been resolved. If this occurs, the software vendor should not allow their customers (taxpayer or tax preparer) the ability to print their return until the issue has been resolved.

Reminders

Please make sure you submit your forms with the Request for Substitute Forms Approval Sheet, Barcode Approval Sheet, or your companies' version of these sheets.

Approval – Original Submission

All reproduced forms must be approved by the ADOR. Most Income Tax forms are updated annually for form content. Forms that were not updated from the prior year are not required for re-approval; however forms are required to be submitted for barcode approval each year. It is the responsibility of the company to maintain the current version of all forms.

Forms are required to be submitted for review prior to distribution or released to customers. A form that has not been approved, but is included in the release of a product, **must have a prominent notice on the form stating that it has not been approved for filing and should not be filed.** The department reserves the right to deny and/or reject any form that does not follow the guidelines specified in this document.

1. A Request for Substitute Forms Approval sheet **is required** to accompany each form/group of forms submitted for form content approval. A Request for Barcode Approval Sheet **is required** to accompany each form/group of forms submitted for barcode approvals. Check the "Original" box and list the Alabama forms code of each form being submitted for approval.

- Tax Returns/Forms Scenarios will include a sufficient number of returns to ensure all keyed fields are tested. All test scenarios included in the vendor barcode requirements for returns and vouchers are mandatory submissions as required by the department. If you submit less than what has been provided, you will be asked to resubmit the required number of forms.
- 3. Any form or schedule that is submitted to the department for approval will have a maximum number of (5) attempts to gain full approval for both form content and barcode. If after the 5th attempt, and the full approval is not granted, we will reject those forms that are submitted to our office. Your product will not be approved for form content or barcode for this tax year. Please remember that e-filing approval is tied to paper form content and 2-D barcode approval.

Guidelines and Requirements

Be sure to review and adhere to the layout and barcode requirements prior to submission. Refer to the State Exchange System website at: https://taxadmin.kiteworks.com.

Scanned/Optical Character Recognition (OCR) Forms

Scanned/OCR forms (individual and business) require a sufficient number of filing scenarios to ensure all keyed fields are tested. These scenarios will be verified and validated for the printed test data on the forms matching the required field layouts in the barcodes. Therefore, the department **will no longer accept** any test scenarios created by the vendors but has provided scenarios for each form on the State Exchange System website that are documented in the barcode requirements.

If the forms being submitted do not contain the required test scenarios provided by the department, your scenarios will not be reviewed, and you will be asked to resubmit with the required test scenarios.

Forms/Barcodes Submission

Substitute form developers must submit forms by electronic mail. Electronic mail requires forms to be sent in a portable document format (PDF) and will be printed using Adobe Reader 9 or later version. Please send forms for Form Content Approval to icforms.officer@revenue.alabama.gov. Please send Barcode Approvals to icforms.officer@revenue.alabama.gov. We do not send confirmation of receipt of forms. You will be notified by email, generally within 10 business days, of your approval of form content and barcode reviews. Your Alabama vendor identification number must appear in the bottom right corner on each page of the forms being submitted for form content and 1-D and 2-D barcode approval.

The vendor code for all vouchers must be placed in the designated vendor code field located in the title of the voucher.

Please make sure your vendor code is in the subject line of the emails submitted.

If there are problems in scanning the 1-D and 2-D barcode forms, you will be notified by electronic mail to re-submit the forms in paper format by USPS or Federal Express mail services to the following address:

Alabama Department of Revenue

Gordon Persons Building Room 4227 50 North Ripley Street Montgomery, AL 36132

**FORMS WILL NOT BE ACCEPTED FOR ORIGINAL BARCODE OR CONTENT APPROVAL AFTER 12/02/2021.

Issues or Concerns

If you have any issues or concerns regarding the Form Content or Barcode Approval Process for Individual Income and Business Tax forms, please contact icforms.officer@revenue.alabama.gov.

Acknowledgments and Signature:

I agree to provide true, accurate, current, and complete information. By signing this agreement, my company agrees to all of the requirements listed in this document. The Alabama Department of Revenue reserves the right to deny, suspend or terminate my company's ability to submit returns.

AUTHORIZED REPRESENTATIVE PRINTED NAME	AUTHORIZED REPRESENTATIVE EMAIL ADDRESS	
AUTHORIZED REPRESENTATIVE SIGNATURE	AUTHORIZED REPRESENTATIVE PHONE NUMBER	DATE
	()	

(

Complete this signature line if this is an amended Letter of Intent

AUTHORIZED REPRESENTATIVE SIGNATURE

AUTHORIZED REPRESENTATIVE PHONE NUMBER AMENDED DATE)

Comments and/or software limitations: (If the limitations are not listed, accomodations will not be considered during testing.)

Contact Information:

Andrea Wyatt

Forms Coordinator - Pass-Through and Fiduciary Forms (334) 353-9477 andrea.wyatt@revenue.alabama.gov

Barbara Evans

Forms Coordinator - Corporate, Financial Institution Excise and Business Privilege Tax Forms (334) 353-0685 barbara.evans@revenue.alabama.gov

Kimberly McCain Forms Coordinator - Individual and Withholding Tax Forms (334) 353-1019 kimberly.mccain@revenue.alabama.gov

Authorized access to the State Exchange System

Please provide information for each employee you are authorizing to have access to the State Exchange System. The tax type box should include all the tax types individuals are authorized to access.

NOTE: Even if the individuals are the same as what you've listed on the first page, please include them in this section as well.

COMPANY NAME	FIRST AND LAST NAME	EMAIL ADDRESS	PHONE NUMBER		
			()		
AUTHORIZED ACCESS			1		
Individual Corporate Fina	ancial Institution Excise 🗌 Fiduciary 🗌 Pass-TI	nrough 🗌 Business Privilege 🗌 Withold	ing 🗌 All Tax Types		
COMPANY NAME	FIRST AND LAST NAME	EMAIL ADDRESS	PHONE NUMBER		
AUTHORIZED ACCESS		1			
Individual Corporate Fina	ancial Institution Excise 🗌 Fiduciary 🗌 Pass-TI	nrough 🗌 Business Privilege 🗌 Withold	ing 🗌 All Tax Types		
COMPANY NAME	FIRST AND LAST NAME	EMAIL ADDRESS	PHONE NUMBER		
COMPANY NAME	FIRST AND LAST NAME	EMAIL ADDRESS			
AUTHORIZED ACCESS		1			
🗌 Individual 🗌 Corporate 📄 Financial Institution Excise 📄 Fiduciary 📄 Pass-Through 📄 Business Privilege 💭 Witholding 🗋 All Tax Types					
COMPANY NAME	FIRST AND LAST NAME	EMAILADDRESS	PHONE NUMBER		
			()		
AUTHORIZED ACCESS					
Individual Corporate Fina	ancial Institution Excise 🗌 Fiduciary 🗌 Pass-Tl	nrough 🗌 Business Privilege 🗌 Withold	ing 🗌 All Tax Types		
COMPANY NAME	FIRST AND LAST NAME	EMAIL ADDRESS	PHONE NUMBER		
AUTHORIZED ACCESS					
Individual Corporate Fina	ancial Institution Excise 🗌 Fiduciary 🗌 Pass-TI	nrough 🗌 Business Privilege 🗌 Withold	ing 🗌 All Tax Types		
Please attach additional sheets with	n authorized users if necessary. The list you	provide must include the information re	quested in the table		

above.