**Vendors, if your submission is not in this order (below) your request for approval will be sent back to be fixed accordingly and there is no exception to this Rule!**

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| **How the Vendor should Submit**  |
| **\***All Forms with Requirements (PC & 2D) | + All other Forms/Schedules (PC & 1D) |
| 1 Blank Copy | 1 Blank Copy |
| 4 Scenario | 1 Scenario |
| **3 Types of Approval** |
| Paper Content (PC) |
| 1-D Barcode (1D) |
| 2-D Barcode (2D) |
| **Individual Income Tax \*** |
| Form 40A | Form 40 | Form 40NR |
| 40A (page 1) | 40 (page 1) | 40NR (page 1) |
| 40A (page 2) | 40 (page 2) | 40NR (page 2) |
| Schedule W-2 | Schedule A, B, &DC (page 1) | Schedule A, B, D, & E (page 1) |
|  | Schedule A, B, &DC (page 2) | Schedule A, B, D, & E (page 2) |
|  | Schedule DS & HOF (page 1) | Schedule DS & HOF (page 1) |
|  | Schedule DS & HOF (page 2) | Schedule DS & HOF (page 2) |
|  | Schedule NTC & RC (page 1) | Schedule NTC & RC (page 1) |
|  | Schedule NTC & RC (page 2) | Schedule NTC & RC (page 2) |
|  | Schedule CR | Schedule OC (page 1) |
|  | Schedule OC (page 1) | Schedule OC (page 2) |
|  | Schedule OC (page 2) | Schedule IRC (page 1) |
|  | Schedule IRC (page 1) | Schedule IRC (page 2) |
|  | Schedule IRC (page 2) | Schedule HTC (page 1) |
|  | Schedule HTC (page 1) | Schedule HTC (page 2) |
|  | Schedule HTC (page 2) | Schedule DEC |
|  | Schedule DEC | Schedule AJA |
|  | Schedule AJA | Schedule ARA (page 1) |
|  | Schedule ARA (page 1) | Schedule ARA (page 2) |
|  | Schedule ARA (page 2) | Schedule ATC |
|  | Schedule ATC | Schedule SBA (page 1) |
|  | Schedule SBA (page 1) | Schedule SBA (page 2) |
|  | Schedule SBA (page 2) | Schedule AATC (page 1) |
|  | Schedule AATC (page 1) | Schedule AATC (page 2) |
|  | Schedule AATC (page 2) | Schedule AAC (page 1) |
|  | Schedule AAC (page 1) | Schedule AAC (page 2) |
|  | Schedule AAC (page 2) | Schedule KRCC – I |
|  | Schedule KRCC – I | NOL-85 (page 1) |
|  | NOL-85 (page 1) | NOL-85 (page 2) |
|  | NOL-85 (page 2) | NOL-85A (page 1) |
|  | NOL-85A (page 1) | NOL-85A (page 2) |
|  | NOL-85A (page 2) | Schedule W-2 |
|  | Schedule W-2 | 4952A |
|  | Schedule D & E (page 1) | Form 2210AL (page 1) |
|  | Schedule D & E (page 2) | Form 2210AL (page 2) |
|  | 4952A | Form EOO |
|  | Form 2210AL (page 1) |  |
|  | Form 2210AL (page 2) |  |
|  | Form EOO  |  |
|  |  |  |
| **+ Corporate Income Tax** |  |  |
| Form 20C | Form 20C-C |  |
| Page 1 of 20C | 20C-C (page 1) |  |
| Page 2 of 20C | 20C-C (page 2) |  |
| Page 3 of 20C | 20C-CRE |  |
| Page 4 of 20C | Form 2220AL (page 1) |  |
| Schedule AB | Form 2220AL (page 2) |  |
| Schedule BC (page 1) | Form 2220AL (page 3) |  |
| Schedule BC (page 2) | Form 2220AL (page 4) |  |
| Schedule BC (page 3) | Form 2220AL (page 5) |  |
| Schedule BC (page 4) |  |  |
| Schedule BC (page 5) |  |  |
| Schedule BC (page 6) |  |  |
| Form 2220AL (page 1) |  |  |
| Form 2220AL (page 2) |  |  |
| Form 2220AL (page 3) |  |  |
| Form 2220AL (page 4) |  |  |
| Form 2220AL (page 5) |  |  |
| Schedule B-1 |  |  |
| Schedule KRCC-B |  |  |
| Schedule OZ (page 1) |  |  |
| Schedule OZ (page 2) |  |  |
|  |  |  |
|  |  |  |
| **+ Financial Institution Excise Tax** |
| Form ET-1 | Form ET-1C |
| Page 1 of ET-1 | Page 1 of ET-1C |
| Page 2 of ET-1 | Page 2 of ET-1C |
| Page 3 of ET-1 |  |
| Page 4 of ET-1 |  |
| Schedule EC (page 1) |  |
| Schedule EC (page 2) |  |
| Schedule EC (page 3) |  |
| Schedule B-1 |  |
| Schedule OZ |  |
|  |  |
|  |  |
|  |  |
| **+ Fiduciary Income Tax** |
| Form 41 |
| Page 1 of 41 |
| Page 2 of 41 |
| Page 3 of 41 |
| Page 4 of 41 |
| Schedule D of 41 (page 1) |
| Schedule D of 41 (page 2) |
| Schedule E of 41 (page1) |
| Schedule E of 41 (page2) |
| Schedule ESBT |
| Schedule K-1 for 41 |
| Schedule G of 41 |
| Schedule FC of 41 (page 1) |
| Schedule FC of 41 (page 2) |
| Form NOL-F85 |
| Form NOL-F85A |
| Form KRCC |
| Schedule KRCC-B |
| Form 4952A |
| EST-1 |  | Form PTE-C |
| **+ Pass-Through Entity Tax** |  | Page 1 of PTE-C |
| Form 20S | Form 65 | Form PTE-C |
| Page 1 of 20S | Page 1 of 65 | Page 1 of PTE-C |
| Page 2 of 20S | Page 2 of 65 | Page 2 of PTE-C |
| Page 3 of 20S | Page 3 of 65 | Schedule PTE-CK1(page 1) |
| Page 4 of 20S | Page 4 of 65 | Schedule PTE-CK1(page 2) |
| Schedule K-1 for 20S | Page 5 of 65 | Schedule NRC-Exempt(page 1) |
| Schedule PAB (page 1) | Schedule K-1 of 65 | Schedule NRC-Exempt(page 2) |
| Schedule PAB (page 2) | Schedule PAB (page 1) |  |
| Schedule PC (page 1) | Schedule PAB (page 2) |  |
| Schedule PC (page 2) | Schedule QIP-C |  |
| Schedule PC (page 3) | Schedule PC (page 1) |  |
| Schedule OZ | Schedule PC (page2) |  |
| Form KRCC | Schedule PC (page3) |  |
| Form KRCC-B | Schedule NRC -Exempt (page 1) |  |
| Form NRA | Schedule NRC -Exempt (page 2) |  |
| Form 2220AL (page 1) | Schedule OZ  |  |
| Form 2220AL (page 2) | Form KRCC |  |
| Form 2220AL (page 3) | Form NMC |  |
| Form 2220AL (page 4) | Form PTE-R & Schedule NRA-R |  |
| Form 2220AL (page 5) |  |  |
|  |  |  |
|  **Business Privilege Tax \*** |  |  |
| From CPT | Form PPT | **FORM BPT-IN** |
| Page 1 of CPT | Page 1 of PPT | Page 1 of BPT-IN |
| Page 2 of CPT | Page 2 of PPT | Page 2 of BPT-IN |
| Schedule G (page 1) | Schedule AL-CAR |  |
| Schedule G (page 2) | Worksheet BPT-NWI |  |
| Schedule AL-CAR | Worksheet BPT-NW |  |
| Worksheet BPT-NW | Schedule BPT-E |  |
|  |  |  |
|  |  |  |
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| **Payments \*** |  |  |
| Form 40V | Form BIT-V | Form FDT-V | Form PTE-V | Form BPT-V |  |
| Form 40ES | Form FIE-V |  |  |  |  |
| Withholding Income Tax |  |  |
| A-1 | A-3 | A-4 | A-4MS | A-6 | WNR-V |
| Declaration for Electronic Filing |
| AL8453 | AL8453-OL | AL8453-B | AL8453-C | AL8453-PTE | AL8453-FDT |

Notes

* Email subject line should have your vendor ID and the Form Type (ex: 1234-5 Form 41)
* If the form requires 1D Barcode, then your email should contain 2 PDF (1 Blank Copy and 1 Scenario)
* If the form requires 2D Barcode, then your email should contain 5 PDF (1 Blank Copy and 4 Scenario)

\*Every PDF (Blank or Scenario) should look like you are actually providing a return for a Taxpayer\*