

← → ↻ https://bdms-dashboard.bloomberglaw.com/bdms-www/index.html#/acq-import

BloombergBDMS My Tasks Search Create | rcr52

Create New Workunits

BTAX Special Reports 2

createMetadata 3

Metadata (ContentSetId:759449 : Validation Check:createMetadata)

Taxonomy [] Select Data

Document Title Tax Prep Guide 4

Create Workunit Reset All You can create a workunit with at least one file, only metadata or both.

Upload Documents

Drag and drop files here to upload

← → ↻ https://bdms-dashboard.bloomberglaw.com/bdms-www/index.html#/acq-import

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BTAX Special Reports

createMetadata

Metadata (ContentSetId:759449 : Validation Check:createMetadata)

Taxonomy [] Select Data

Document Title Test_TXPG_Tab17

State [] Select Data

International Organization [] Select Data

Country [] Select Data

Report Type Tax Prep Guides

Create Workunit Reset All You can create a workunit with at least one file, only metadata or both.

Upload Documents

Drag and drop files here to upload

Or Choose Files

Create a separate workunit for each file
 Create a single workunit that contains all files

Upload Queue (0)

Queue progress:

To Search for a File

← → ↻ <https://bdms-dashboard.bloomberglaw.com/bdms-www/index.html#-/bdmsSearch> 🔍 📄 ☆ 👤

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Filters

Saved Query Share

Tasks Documents Deleted

Bdms Id (use ';' delimiter for multiple values)

BTAX Special Reports

Content Set Metadata

Workflow Statuses

Metadata

Field name =

Value1

+ Add Filter ✖ Remove All Filters

| Name | Op | Value1 | Value2 |
|------|----|--------|--------|
| | | | |

Results

BLG Workflow Preview Land Workflow Launch Workflow Download

Batch Launch Workflow Batch Land Workflow

| UnitId | ContentSetId | ContentSetName | Status | BBcite | ArrivalTime | AttachmentFileName |
|-----------|--------------|----------------------|-----------------|----------|-------------------|---------------------|
| 775934375 | 759449 | BTAX Special Reports | BLG - COMPLETED | bn:tab27 | 2021-12-15 16:25: | BLG_775934375_V0.px |
| 775928492 | 759449 | BTAX Special Reports | BLG - COMPLETED | bn:tab26 | 2021-12-15 16:16: | BLG_775928492_V0.px |
| 775920828 | 759449 | BTAX Special Reports | BLG - COMPLETED | bn:tab25 | 2021-12-15 16:07: | BLG_775920828_V0.px |
| 775897459 | 759449 | BTAX Special Reports | BLG - COMPLETED | bn:tab24 | 2021-12-15 15:25: | Tab24.pdf |
| 775889072 | 759449 | BTAX Special Reports | BLG - COMPLETED | bn:tab15 | 2021-12-15 14:58: | BLG_775889072_V0.px |
| 775883689 | 759449 | BTAX Special Reports | BLG - COMPLETED | bn:tab13 | 2021-12-15 14:39: | Tab13.pdf |
| 775881351 | 759449 | BTAX Special Reports | BLG - COMPLETED | bn:tab17 | 2021-12-15 14:29: | BLG_775881351_V0.px |
| 775881349 | 759449 | BTAX Special Reports | BLG - COMPLETED | bn:tab17 | 2021-12-15 14:29: | BLG_775881349_V0.px |
| 775873931 | 759449 | BTAX Special Reports | BLG - COMPLETED | bn:tab05 | 2021-12-15 13:54: | BLG_775873931_V0.px |
| 775670375 | 759449 | BTAX Special Reports | BLG - COMPLETED | bn:tab04 | 2021-12-13 16:04: | BLG_775670375_V0.px |
| 775669985 | 759449 | BTAX Soecial Reoorts | BLG - COMPLETED | bn:tab03 | 2021-12-13 15:59: | BLG_775669985_V0.px |

« < 1 of 13 > » 🔄 Page Size 50 Quick Filter... 24 of 24 - Clipboard Item not Collected: De

To Update a file in BDMS

Go to :

https://confluence.bna.com/display/TAX/PDF+Upload+Tool?preview=/1011254791/1311932718/PDF%20upload--replace%20existing_2021.09.09.docx