

Portfolio No. and Name_____

Date_____ Analyst's Initials_____

ANALYST'S CHECK OF CAMERA-READY COPY

In releasing Portfolios, analysts are responsible for the following items.
Note: Analyst review should take 15-30 minutes at most.

- _____ 1. Is the cover art work correct (i.e., correct title and edition number)?
- _____ 2. Are the black tabs placed correctly on the first page of the Detailed Analysis, and Table of Worksheets?
- _____ 3. Read completely the Title Page and Portfolio Description sheet.
- _____ 4. Check Table of Contents for continuity of roman numerals, capital letters, and major headings.
- _____ 5. Check Table of Worksheets for correct Worksheet list and titles.
- _____ 6. Note here any corrections that need to be made: