

# E-500

## SALES AND USE TAX RETURN (REVISION 10-1-14)

### CHANGES FOR THE YEAR

- Form E-500 was not updated for 2024.
- If your company reproduced Form E-500 last year, your alignment and data placement for the form should match the approved trained version.
- If your company has not reproduced Form E-500, then match the SD version.

#### Production Details:

<b>Submission Approval Start Date:</b>	August 30, 2024
<b>Target Date for Initial Submission:</b>	September 23, 2024
<b>Required Approval Date:</b>	October 14, 2024
<b>Form Period Date Effective:</b>	October 2024 - September 2025
<b>For Filing Periods:</b>	October 2024 and later
<b>Form Placed in Software:</b>	After September 13, 2024
<b>Unchanged/Updated:</b>	Unchanged

### 9-12 TEST SAMPLES REQUIRED:

- 1 Blank
- 1 Full Field
- 7 by PDF or 10 by Express Mail which must include the following:
  - 1 Monthly
  - 1 Quarterly
  - 1 Fourth Quarter 2024

**Note:** This form is part of a set; all forms in the set require approval.

### BARCODE:

The barcode must read 80001XX015. Replace (XX) with your two-digit Software Provider ID (SPID).

Align barcode between Row 26, Column 6-10 and Row 41, Column 6-10. Print the number either stacked or vertically to the right of the barcode.

### USE:

- 12-point Courier font for variable data
- All capital letters for variable data
- Amount due with 0.00 format
- Correct barcode length
- Correct matching line geometry
- Data placement from the approved trained version
- High resolution bitmap for barcode
- Matching alignment between the full field and test samples
- No punctuation or special characters in address field
- Period Ending Chart
- Right aligned amount due
- Various ID numbers using the prefixes of 999, 900, 000 or 666 for FEINs/SSNs

## BARCODE DIMENSIONS:

- IF YOUR COMPANY SUPPORTED THIS FORM FOR 2023, DO NOT UPDATE THE ALIGNMENT, PLACEMENT OR BARCODE DIMENSIONS ON YOUR 2024 UNCHANGED FORM
- SYMBOLOGY CODE 39
- DENSITY 4.18 CPI
- HEIGHT 0.500
- HIGH RESOLUTION BITMAP FOR BARCODES
- RATIO 3:1

## TEST SAMPLES:

- IF YOUR COMPANY SUPPORTED THIS FORM FOR 2023, DO NOT SHIFT VERBIAGE AND LINE NUMBERS ON YOUR 2024 UNCHANGED FORM TEST SAMPLES
- PLEASE NOTE: BLANK AND FULL FIELD ARE REQUIRED BUT ARE NOT CONSIDERED TEST SAMPLES
- IF SENDING IN BY EXPRESS MAIL, PLEASE SEND ADDITIONAL TEST SAMPLES AS REQUIRED
- USE THE FIELD DESCRIPTION FORMATTING FOR PLACEMENT OF VARIABLE DATA
- INCLUDE ONE TEST SAMPLE EXCEEDING \$999.00
- USE A DIFFERENT AMOUNT FOR EACH FIELD
- ENSURE EACH LINE IS POPULATED ACROSS REQUIRED TEST SAMPLES

Required Variety for E-500 Test Samples		
Period Ending	Monthly File By Date	Quarterly File By Date
10/31/24	11/20/24	
11/30/24	12/20/24	
12/31/24	01/20/25	01/31/25
01/31/25	02/20/25	
02/28/25	03/20/25	
03/31/25	04/20/25	04/30/25
04/30/25	05/20/25	
05/31/25	06/20/25	
06/30/25	07/20/25	07/31/25
07/31/25	08/20/25	
08/31/25	09/20/25	
09/30/25	10/20/25	10/31/25

**Placement of Variable Data**

Print Line Number	Identification	Begin Print Position	Maximum Field Length	End Print Position	Field Description
8	Account ID	16	9	24	Numeric: No dashes
8	Legal Name	28	10	37	Alphanumeric 1 <sup>st</sup> ten characters of legal name
8	Filing Frequency	50	9	58	Alpha 1 <sup>st</sup> nine characters of Filing Frequency
8	Period Ending	70	8	77	Numeric: 11 30 24 No Punctuation
10	File By	70	8	77	Numeric: 12 20 24 No Punctuation
14	Line 1	67	12	78	Numeric
16	Line 2	67	12	78	Numeric
18	Line 3	67	12	78	Numeric
23	Line 4-Purchases	31	11	41	Numeric
23	Line 4-Receipts	45	12	56	Numeric
23	Line 4-Tax	68	11	78	Numeric
25	Line 5-Purchases	31	11	41	Numeric
25	Line 5-Receipts	45	12	56	Numeric
25	Line 5-Tax	68	11	78	Numeric
27	Line 6-Purchases	31	11	41	Numeric
27	Line 6-Receipts	45	12	56	Numeric
27	Line 6-Tax	68	11	78	Numeric
29	Line 7-Purchases	31	11	41	Numeric
29	Line 7-Receipts	45	12	56	Numeric
29	Line 7-Tax	68	11	78	Numeric

31	Line 8-Purchases	31	11	41	Numeric
31	Line 8-Receipts	45	12	56	Numeric
31	Line 8-Tax	68	11	78	Numeric
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33	Line 9-Purchases	31	11	41	Numeric
33	Line 9-Receipts	45	12	56	Numeric
33	Line 9-Tax	68	11	78	Numeric
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35	Line 10-Purchases	31	11	41	Numeric
35	Line 10-Receipts	45	12	56	Numeric
35	Line 10-Tax	68	11	78	Numeric
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37	Line 11-Purchases	31	11	41	Numeric
37	Line 11-Receipts	45	12	56	Numeric
37	Line 11-Tax	68	11	78	Numeric
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39	Line 12-Purchases	31	11	41	Numeric
39	Line 12-Receipts	45	12	56	Numeric
39	Line 12-Tax	68	11	78	Numeric
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41	Line 13	68	11	78	Numeric
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43	Line 14	68	11	78	Numeric
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45	Line 15	68	11	78	Numeric
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47	Line 16	68	11	78	Numeric
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49	Line 17	68	11	78	Numeric
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51	Line 18	68	11	78	Numeric
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53	Line 19	68	11	78	Numeric
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55	Line 20	68	11	78	Numeric
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57	Line 21	68	11	78	Numeric