

CD-V FRAN

FRANCHISE TAX PAYMENT VOUCHER

(INSTRUCTIONS 8-12-24 FORM REVISION 9-24-12)

CHANGES FOR THE YEAR

- Form CD-V Fran Instructions were updated for 2024.
- Form CD-V Fran was not updated for 2024.
- Form CD-V Fran Instructions should include the following URL information in the QR code: ncdor.gov
- If your company reproduced Form CD-V Fran last year, your alignment and data placement for the form should match the approved trained version.
- If your company has not reproduced Form CD-V Fran, then match the SD version.

Production Details:

Submission Approval Start Date:	October 4, 2024
Target Date for Initial Submission:	October 25, 2024
Required Approval Date:	November 18, 2024
Form Period Date Effective:	Calendar Year December 31, 2024 Fiscal Year November 30, 2025
For Filing Periods:	December 2024 and later
Form Placed in Software:	After December 31, 2024
Unchanged/Updated:	Updated

15 TEST SAMPLES REQUIRED:

- 1 Blank
- 1 Full Field
- 1 Calendar Year
- 11 Fiscal Year
- 1 Short Year

Note: Both the Corporate Income and Franchise Tax vouchers are required.

BARCODE:

The barcode must read 66101XX004. Replace (XX) with your two-digit Software Provider ID (SPID).

Align barcode between Row 61, Column 41-66 and Row 63, Column 41-66. Print the number above the barcode.

USE:

- 12-point Courier font for variable data
- 12-point Courier font for scanline
- All capital letters for variable data
- All indicators on form and populate with Y or N response
- Amount due with 0.00 format
- Correct barcode length
- Correct check digits
- Correct matching line geometry
- Data placement from approved trained version
- Function Code 05002
- High resolution bitmap for barcode
- Matching alignment between the full field and test samples
- No punctuation or special characters in address field
- Period Ending Chart
- Right aligned amount due
- Various ID numbers using the prefixes of 999, 900, 000 or 666 for FEINs/SSNs

BARCODE DIMENSIONS:

- IF YOUR COMPANY SUPPORTED THIS FORM FOR 2023, DO NOT UPDATE THE ALIGNMENT, PLACEMENT OR BARCODE DIMENSIONS ON YOUR 2024 UNCHANGED FORM
- BARCODE LENGTH MUST MEASURE MORE THAN 2 5/8" BUT LESS THAN 2 3/4" FOR NEW SOFTWARE PROVIDERS
- SYMBOLOGY CODE 39
- DENSITY 4.18 CPI
- HEIGHT 0.500
- HIGH RESOLUTION BITMAP FOR BARCODES
- RATIO 3:1

TEST SAMPLES:

- IF YOUR COMPANY SUPPORTED THIS FORM FOR 2023, DO NOT SHIFT VERBIAGE AND LINE NUMBERS ON YOUR 2024 UNCHANGED FORM TEST SAMPLES
- PLEASE NOTE: BLANK AND FULL FIELD ARE REQUIRED BUT ARE NOT CONSIDERED TEST SAMPLES
- INCLUDE ONE TEST SAMPLE EXCEEDING \$999.00
- INCLUDE ONE CALENDAR YEAR TEST SAMPLE FOR 2024
- INCLUDE ONE SHORT YEAR TEST SAMPLE FOR 2024
- INCLUDE ELEVEN FISCAL YEAR TEST SAMPLES ENDING WITH 2025
- USE THE FIELD DESCRIPTION FORMATTING FOR PLACEMENT OF VARIABLE DATA
- USE A DIFFERENT AMOUNT FOR EACH FIELD
- ENSURE EACH LINE IS POPULATED ACROSS REQUIRED TEST SAMPLES

Required Variety of CD V Fran Test Samples			
Period Beginning	Period Ending	Type of Filer: Calendar, Fiscal, or Short Year	Scan Line with Check Digit
01/01/24	12/31/24	Calendar	12246
02/01/24	01/31/25	Fiscal	01252
03/01/24	02/28/25	Fiscal	02259
04/01/24	03/31/25	Fiscal	03255
05/01/24	04/30/25	Fiscal	04251
06/01/24	05/31/25	Fiscal	05258
07/01/24	06/30/25	Fiscal	06254
08/01/24	07/31/25	Fiscal	07251
09/01/24	08/31/25	Fiscal	08257
10/01/24	09/30/25	Fiscal	09253
11/01/24	10/31/25	Fiscal	10251
12/01/24	11/30/25	Fiscal	11258
05/01/24	12/31/24	Short	12246

Placement of Variable Data

Print Line Number	Identification	Begin Print Position	Maximum Field Length	End Print Position	Field Description
50	Calendar Year	22	4	25	Numeric: 2024
50	Other Tax Year Beg	49	8	56	Numeric: 02 01 24 No Punctuation
50	And ending	70	8	77	Numeric: 01 31 25 No Punctuation
52	Legal Name	8	40	47	Alphanumeric
52	FEIN	65	9	73	Numeric: No Dashes
54	Address	8	35	42	Alphanumeric
56	City	8	20	27	Alpha
56	State	30	2	31	Alpha
56	Zip Code	34	5	38	Numeric: 5-digit zip code
56	Total Fran Tax Due	63	12	74	Numeric: with 0.00
59	Non-Profit/Tax Exempt	8	1	8	Alpha: Y or N Select only one
59	Non-Profit/Tax Exempt	11	5	15	NP/TE
59	Non-U.S./Foreign	18	1	18	Alpha: Y or N Select only one
59	Non-U.S./Foreign	21	2	22	NF
59	Coop or Mutual Assn	25	1	25	Alpha: Y or N Select only one
59	Coop or Mutual Assn	28	5	32	CO/MA