# Application for Corporate Income Tax Extension

North Carolina Department of Revenue

# Instructions for Form CD-419, Corporate Extension

#### Pay Online Now for Free!

Did you know you can submit your payment online for free? If you pay online, you do not have to print and mail the voucher.

To pay online, visit <u>ncdor.gov</u> or use your mobile device to scan the QR code below.



#### **Benefits of Paying Online**

- Secure and convenient
- Schedule payments in advance
- Bank drafts (free), MasterCard or Visa (\$2 convenience fee for every \$100 paid)
- Your payment will be processed efficiently and you will receive a payment confirmation

### Prefer to Mail Your Payment?

- Make the check or money order payable in U.S. dollars to the NC Department of Revenue. Note: The Department will not accept a check, money order, or cashier's check unless it is drawn on a U.S. (domestic) bank and the funds are payable in U.S. dollars.
- 2. Enter the last four digits of the corporation's FEIN, Tax Year, and "CD-419 Corp" on the memo line of the check or money order.
- 3. Make sure the check or money order is signed.
- 4. Make sure the correct name, address, and contact phone number appear on the check or money order.
- 5. Cut across the dotted line and send the completed form and check or money order to N.C. Department of Revenue, P.O. Box 25000, Raleigh, N.C. 27640-0520.

### **Important Reminders**

- **Do not** print double sided.
- **Do not** mail the form if you submitted an electronic payment.
- **Do not** staple, tape, paper clip or otherwise attach the check to the form.
- **Do not** fold the form or check.
- **Do not** use a photocopy of the form.
- **Do not** use another corporation's form.
- **Do not** send cash.
- **Do not** make any modifications to the form.
  - Make sure an authorized signature appears on the check or money order.
- **Make sure** the correct name, address, contact phone number, and tax year appear on the form and the check or money order.
- Make sure the corporation's full FEIN is printed on the form and the last four digits of the FEIN appear on the check or money order.

