NC-5X

AMENDED WITHHOLDING RETURN
(FORM REVISION 8-13-13/ INSTRUCTIONS REVISION 8-1-18)

CHANGES FOR THE YEAR

- Form NC-5X did not change for 2022.
- If your company reproduced the NC-5 form on last year, your data placement should match the trained approved version.
- If your company has not reproduced the NC-5, then match the SD version.

Production Details:

Approved By Date:	November 4, 2022
Form Period Date Effective:	Monthly thru December 31, 2023; Quarterly thru December 31, 2023
For Filing Periods	January 2022 and later
Form Placed in Software:	After December 18, 2022
Unchanged/Updated:	Unchanged

18 TEST SAMPLES REQUIRED:

- 1 Blank
- 1 Full Field
- 12 Monthly
- 4 Quarterly

BARCODE:

The barcode must read 30401XX014. Replace (XX) with your two-digit Software Developer Identification Number.

Align barcode between Row 61, Column 41-66 and Row 63, Column 41-66. Print the number above the barcode.

USE:

- 12 point Courier font in scanline
- 12 point Courier font for variable fields
- All capital letters for variable text
- Amount due with 0.00 format
- Correct barcode length
- Correct check digits
- Correct font and size in scanline
- Correct matching line geometry
- Data placement from approved trained version
- Function Code 76104 (monthly)
- Function Code 76155 (quarterly)
- High resolution bitmap for barcode
- Matching alignment between the full field and test samples
- No punctuation or special characters in address field
- Period Ending Chart
- Right aligned amount due
- Various ID numbers using the prefixes of 999, 900, 000 or 666 for FEINs/SSNs

BARCODE DIMENSIONS:

- BARCODE LENGTH MUST MEASURE MORE THAN 2 5/8" BUT LESS THAN 2 3/4" FOR NEW SOFTWARE PROVIDERS
- IF YOUR COMPANY SUPPORTED THIS FORM FOR 2021, DO NOT UPDATE THE ALIGNMENT, PLACEMENT OR BARCODE DIMENSIONS ON YOUR 2022 UNCHANGED FORM
- SYMBOLOGY CODE 39
- DENSITY 4.18 CPI
- HEIGHT 0.500
- HIGH RESOLUTION BITMAP FOR BARCODES
- RATIO 3:1

TEST SAMPLES:

- IF YOUR COMPANY SUPPORTED THIS FORM FOR 2021, DO NOT SHIFT VERBIAGE AND LINE NUMBERS ON YOUR 2022 UNCHANGED FORM TEST SAMPLES
- PLEASE NOTE: BLANK AND FULL FIELD ARE REQUIRED BUT ARE NOT CONSIDERED TEST SAMPLES
- INCLUDE ONE TEST SAMPLE EXCEEDING $999.00
- INCLUDE TWELVE MONTHLY TEST SAMPLES FOR 2023
- INCLUDE FOUR QUARTERLY TEST SAMPLES FOR 2023
- IF SENDING IN BY EXPRESS MAIL, PLEASE SEND ADDITIONAL TEST SAMPLES AS REQUIRED
- USE THE FIELD DESCRIPTION FORMATTING FOR PLACEMENT OF VARIABLE DATA
- USE A DIFFERENT AMOUNT FOR EACH FIELD
- ENSURE EACH LINE IS POPULATED ACROSS REQUIRED TEST SAMPLES

NC-5 and NC-5X			
Period Ending	Monthly File By Date	Quarterly File By Date	Scan Line with Check Digit
01/31/23	02/15/23		01236
02/28/23	03/15/23		02232
03/31/23	04/15/23	04/30/23	03239
04/30/23	05/15/23		04235
05/31/23	06/15/23		05231
06/30/23	07/15/23	07/31/23	06238
07/31/23	08/15/23		07234
08/31/23	09/15/23		08231
09/30/23	10/15/23	10/31/23	09237
10/31/23	11/15/23		10235
11/30/23	12/15/23		11231
12/31/23	01/31/24	01/31/24	12238

Placement of Variable Data

Line Number	Identification	Print Position	Field Length	Print Position	Field Description
48	Line 1	68	11	78	Numeric
50	Line 2	68	11	78	Numeric
51	Filing Frequency	6	9	14	Alpha Monthly or Quarterly
51	Period Ending	19	8	26	Numeric
51	Account ID	32	9	40	Numeric; No dashes Print number consecutively
52	Line 3	68	11	78	Numeric
53	Name	6	35	40	Alphanumeric
54	Name	6	35	40	Alphanumeric
54	Line 4	68	11	78	Numeric
55	Address	6	35	40	Alphanumeric
56	City	6	20	25	Alpha
56	State	29	2	30	Alpha
56	Zip Code	34	5	38	Numeric; 5-digit zip code
56	Line 5	68	11	78	Numeric
58	Line 6	68	11	78	Numeric