

E-500F

MOTOR VEHICLE LEASE AND SUBSCRIPTION TAX RETURN (REVISION 9-3-19)

CHANGES FOR THE YEAR

- Form E-500F was not updated for 2022.
- If your company reproduced Form E-500F last year, your data placement for the form should match the approved trained version.
- If your company has not reproduced Form E-500F, then match the SD version.

Production Details:

Approved By Date:	October 28, 2022
Form Period Date Effective:	Period Ending October 31, 2022
For Filing Periods	October 2022 – September 2023
Form Placed in Software:	After September 13, 2022
Unchanged/Updated:	Unchanged

9-12 TEST SAMPLES REQUIRED:

- 1 Blank
- 1 Full Field
- 7 by PDF or 10 by Mail which must include the following:
 - 1 Monthly
 - 1 Quarterly
 - 1 Fourth Quarter 2022

BARCODE:

The barcode must read 80701XX005. Replace (XX) with your two-digit Software Developer Identification Number.

Align barcode between Row 27, Column 6-10 and Row 42, Column 6-10. Print the number either stacked or vertically to the right of the barcode.

USE:

- 12 point Courier font for variable fields
- All capital letters for variable text
- Correct barcode length
- Correct matching line geometry
- Data placement from SD version
- High resolution bitmap for barcodes
- Matching alignment between the full field and test samples
- No punctuation or special characters in address field
- Period Ending Chart
- Right aligned amount due
- Various ID numbers using the prefixes of 999, 900, 000 or 666 for SSNs

BARCODE DIMENSIONS:

- IF YOUR COMPANY SUPPORTED THIS FORM FOR 2021, DO NOT UPDATE THE ALIGNMENT, PLACEMENT OR BARCODE DIMENSIONS ON YOUR 2022 UNCHANGED FORM
- SYMBOLOGY CODE 39
- DENSITY 4.18 CPI
- HEIGHT 0.500
- HIGH RESOLUTION BITMAP FOR BARCODES
- RATIO 3:1

TEST SAMPLES:

- IF YOUR COMPANY SUPPORTED THIS FORM FOR 2021, DO NOT SHIFT VERBIAGE AND LINE NUMBERS ON YOUR 2022 UNCHANGED FORM TEST SAMPLES
- PLEASE NOTE: BLANK AND FULL FIELD COPIES ARE REQUIRED BUT ARE NOT CONSIDERED TEST SAMPLES
- IF SENDING IN BY COURIER, PLEASE SEND ADDITIONAL TEST SAMPLES AS REQUIRED
- INCLUDE ONE TEST SAMPLE EXCEEDING \$999.00
- INCLUDE ONE TEST SAMPLE FROM FOURTH QUARTER 2022
- USE THE FIELD DESCRIPTION FORMATTING FOR PLACEMENT OF VARIABLE DATA
- USE A DIFFERENT AMOUNT FOR EACH FIELD
- ENSURE EACH LINE IS POPULATED ACROSS REQUIRED TEST SAMPLES

Required Variety of E-500F Test Samples			
Period Ending	Monthly File By Date	Quarterly File By Date	Scan Line with Check Digit
10/31/22	11/20/22		10227
11/30/22	12/20/22		11223
12/31/22	01/20/23*	01/31/23	12220
01/31/23	02/20/23		01236
02/28/23	03/20/23		02232
03/31/23	04/20/23	04/30/23	03239
04/30/23	05/20/23		04235
05/31/23	06/20/23		05231
06/30/23	07/20/23*	07/31/23	06238
07/31/23	08/20/23		07234
08/31/23	09/20/23		08231
09/30/23	10/20/23	10/31/23	09237

Placement of Variable Data

Print Line Number	Identification	Begin Print Position	Maximum Field Length	End Print Position	Field Description
10	Account ID	17	9	25	Numeric; no dashes Print number consecutively
10	Legal Name	30	10	39	Alphanumeric 1 st Ten Characters of Legal Name
10	Period Ending	69	8	76	Numeric; no punctuation Period Ending Ex. 10 31 22
12	File By	69	8	76	Numeric; no punctuation File By Ex. 11 20 22
20	Line 1-Receipts	45	12	56	Numeric
20	Line 1-Tax	68	11	78	Numeric
22	Line 2-Receipts	45	12	56	Numeric
22	Line 2-Tax	68	11	78	Numeric
24	Line 3-Receipts	45	12	56	Numeric
24	Line 3-Tax	68	11	78	Numeric
26	Line 4-Tax	68	11	78	Numeric
28	Line 5-Tax	68	11	78	Numeric
30	Line 6-Tax	68	11	78	Numeric
32	Line 7-Tax	68	11	78	Numeric