## Instructions for Form D-400V, Payment Voucher

## What Is Form D-400V and Why Should You Use It?

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It is a statement you send with your payment of a balance due on Form D-400. Using Form D-400V allows the Department to process your payment more accurately and efficiently. We strongly encourage you to use Form D-400V. (Do not use Form D-400V when making a payment of a balance due on an amended Form D-400. Use Form D-400V Amended.)

### **Making an Online Payment**

To pay your tax via our online payment portal please visit <a href="https://www.ncdor.gov">www.ncdor.gov</a> or use your mobile device to scan the QR code below.



## **Benefits of Paying Taxes Online**

- Secure and convenient
- Schedule payments in advance
- Bank drafts (free), MasterCard or Visa (\$2 convenience fee for every \$100 paid)
- Your payment will be processed efficiently and you will receive receipt of payment.

# Preparing and Sending Your Payment

- Make your check or money order payable in U.S. dollars to the NC Department of Revenue. Note: The Department will not accept a check, money order, or cashier's check unless it is drawn on a U.S. (domestic) bank and the funds are payable in U.S. dollars.
- Make sure your name and address appear on your check or money order.
- Enter "Tax Year and Form D-400," your daytime phone number, and your SSN on your check or money order. If you are filing a joint return, enter the SSN shown first on your return.

 Cut across the dotted line and send the completed voucher and your check or money order.

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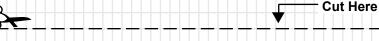
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#### What if You File Electronically?

If you choose to file electronically and have a balance due, follow your transmitter's or preparer's instructions for making your payment.

### Important Reminders

- Do not use this payment voucher if you pay your tax online.
- Do not staple, tape, paper clip or otherwise attach your check or money order to the voucher.
- Do not fold the voucher or check.
- Do not use this voucher to pay quarterly estimated tax.
- Do not use a photocopy of the voucher.
- Do not use another person's voucher.
- Do not send cash.





<b>D-400V</b> (SD) 9-16-08	In	<b>dividual l</b> North Ca	ncome rolina Depa	Payment Vo		
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ABCDEFGHIJKLM	MOPQRSTUV	WXYZABCD	EFGHI	For Calendar Year	1234	AMOUNT OF THIS PAYMENT This must match the amount shown
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Taxpayer/Paid Preparer:						\$ 12345678.01
Date: Pho	ne: ( )			72701	XX006	

Mail to:

NCDOR, PO Box 25000,

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