## FORM 4 FIDUCIARY EXAMPLE

Michigan Department of Treasury, Form 4 (Rev. 03-25)  Application for Extension of	Time to File Michigan Tax F	Ant	ued under the authority of Public s 281 of 1967, as amended l 36 of 2007.
Make check payable to "State of Michigan." Print "Mich check. Mail to: Michigan Department of Treasury, PO		ecurity number or full a	ccount number on the
Extension request is for the following tax	Month and Year Your Tax Year Ends (MM-YYYY)	3. Full Federal Employer Identification or TR No. TR - 2929292	
Check ONLY ONE	11 <b>—</b> 2025		
Income Tax (excludes Home Heating Credit)  Michigan Business Tax    Fiduciary Tax (includes Composite Filers)   Corporate Income Tax		5. Filer's Full Social Security No. (9 digits)	
	Check if an extension was granted for filer's federal tax return.	7. Spouse's Full Soci	Security No. (if filing jointly)
8. Business or Trust Name LUGNUT NATION		9. Tentative Annual Ta	ax
10. Filer's Name (first name, middle initial, last name) or Fiduciary/Trustee Name		11. Total Payments Ma	ide to Date
12. Mailing Address (Address, City, State and ZIP/Postal C	Code, Country Code)	13. Payment Amount	.00
DO NOT WRITE IN THIS SPACE			\
5656	76857178 00 202	5 000000000	842929292 4

## **PERSONALIZATION**

A developer's software program must print vouchers one to a page with top line generated to define the cutting edge for the preparer, measuring 8.5" wide and 3.5" in height. Position voucher at the bottom of the page to ensure dependable feeding edge. Verify form revision date and "MAIL TO:" address are correct.

Verify voucher elements with current year final voucher. Courier font preferred at a minimum 10-point size.

- Box 1: Extension Request is For the Following Tax: "Fiduciary Tax" box should be checked.
- **Box 2:** Month and Year Your Tax Year Ends (MM-YYYY): This is the tax year for which the payment applies, not the year the payment was made.
- **Box 3:** Federal Employer Identification or TR Number: The nine-digit number must be formatted XX-XXXXXXX (include hyphen).
- **Box 5/7:** Filer's/Spouse Social Security Number: Should be empty.
- **Box 8: Business or Trust Name:** Field should be in all CAPS.

Software Developer Code: Should be entered in the bottom-left corner, aligned with the scanline.

## **SCANLINE CONTENT**

- Font: OCR-A Ext 12-point size or OCR-A Std 10-point size.
- Location: .5" from the bottom edge and .5" from the right edge of the paper.
- **Data Format:** Six fields of varying length totaling 33 total characters plus five spaces between each field (38 places).

Beginning at the left end, the scanline is constructed as follows:

- 1. 8 characters: Represents the **first** four bytes of the Fiduciary/Trust Name. Ignore the word "The." Characters must be converted to uppercase ASCII representation. If the name is shorter than the allowed space, fill in unused space with ASCII "32" (space). (See **ASCII Coding** sheet.)
- 2. 2 characters: Tax Type = 00.
- 3. 4 characters: Represents Tax Year for which the payment applies. This tax year must match the year (YYYY) entered on Line 2.
- 4. 9 characters: **Should be all zeros**.
- 5. 9 characters: Represents FEIN. If a Treasury-assigned "TR" number, first two digits are "84."
- 6. 1 character: Check Digit.