

COM/RAD-006

**PERSONAL TAX PAYMENT
VOUCHER FOR FORM
502/505, ESTIMATED TAX
AND EXTENSIONS
INSTRUCTIONS**

The Form PV is a payment voucher you will send with your check or money order for any balance due in the **"Total Amount Due" line of your Forms 502 and 505, Estimated Tax Payments and Extension Payments. You do not need to complete this form if you are paying electronically (not sending a check or money order) for your balance due.**

Specific Instructions

- If you have electronically filed your Form 502/505 or request for personal extension, include this payment voucher with your check or money order.
- Use a separate Form PV for each type of payment.
- Enter Social Security number (SSN)/Individual Taxpayer Identification Number (ITIN) for taxpayer, enter Social Security number (SSN)/Individual Taxpayer Identification Number (ITIN) for spouse if filing jointly.
- Enter first name, middle initial and last name of taxpayer and spouse if filing jointly.
- Enter complete address. If using a foreign address, enter city or town and state or province and ZIP code or postal code on "Current Mailing Address - Line 2 (Apt. No., Suite No., Floor No.)" line. Enter the name of the country on the "City or Town" line. Leave the "State" line and "ZIP Code" line blank.
- Check **ONLY one** box for payment type (1,2,3, or 4).
- If Box 1 is checked, also check Box 1a., if it is the first time making an estimated payment or if filing status has changed.
- Enter tax year of payment.
- Enter the exact amount of your payment in dollars and cents.
- If you are not sure of the amount due for estimated tax or an extension use the **PVW-Payment Voucher Worksheet.**

Payment Instructions

- Make your check or money order payable to "Comptroller of Maryland."
- Use blue or black ink only.
- Write the type of tax and year of tax being paid on your check. It is recommended you include your Social Security number/Individual Taxpayer Identification Number.
- **DO NOT SEND CASH.**

NOTE: If your paper or electronic tax return has a balance due, you may pay electronically at **www.marylandtaxes.gov** by selecting Payments under Individual to access the online payment screen. The amount designated will be debited from your bank or financial institution on the date you choose.

Mailing Instructions

- Attach check or money order to Form PV.
- **If mailing Form PV with Form 502 or 505, place Form PV with attached check/money order on top of tax Form 502 or Form 505.**

Mail to:

**Comptroller of Maryland
Payment Processing
PO Box 8888
Annapolis, MD 21401-8888**