

## INSTRUCTIONS FOR FORM 740 - V KENTUCKY INDIVIDUAL PAYMENT VOUCHER

2023

**Who should use a payment voucher?**

If you owe tax on your electronically filed individual income tax return, complete Form 740-V, Kentucky Payment Voucher.

- Mail Form 740-V and your payment to the address listed on the payment voucher.
- Do not include a copy of your electronically filed return with Form 740-V and payment.

**The Department of Revenue does not issue statements of liability prior to the April 15 deadline for payment.** To avoid penalties and interest, payments should be postmarked on or before April 15, 2024.

**How to prepare your payment:**

Make your check or money order payable to the **Kentucky State Treasurer**. Do not send cash. Be sure to write your name, address, Social Security number, and "2023 Form 740" or "2023 Form 740-NP" on the check or money order.

**Preparing your payment voucher:**

- Enter your Social Security number in the boxes above "Your Social Security Number." If married filing jointly or on a combined return, enter the spouse's Social Security number in the boxes above "Spouse's Social Security Number."
- Enter your name(s) in the boxes identified as "Last Name/Your First Name/Spouse's Name." The name on your voucher should match the name listed on your income tax return.
- Enter your mailing address on the appropriate lines.
- Enter the amount of additional tax due from Form 740, line 33 (Form 740-NP, line 33) in the boxes identified as "Additional Tax Due."
- Enter the amount of interest and penalty calculated from Form 740, line 35 (Form 740-NP, line 35) in the boxes identified as "Interest and/or Penalties."

**Sending your payment with payment voucher:**

Detach the payment voucher at the dotted line below. Do not attach the payment voucher to the check or money order.

Mail your payment and voucher to: **Kentucky Department of Revenue, Frankfort, KY 40620-0011**

You may also make your payment electronically by visiting [www.revenue.ky.gov](http://www.revenue.ky.gov).

▽ DETACH HERE AND MAIL VOUCHER WITH YOUR PAYMENT ▽

**FORM 740V(12-23)**

**Kentucky Electronic Payment Voucher**

2023

YOUR SOCIAL SECURITY NUMBER	SPOUSE'S SOCIAL SECURITY NUMBER

LAST NAME	YOUR FIRST NAME	SPOUSE'S NAME

NUMBER AND STREET OR P.O. BOX
CITY, TOWN OR POST OFFICE      STATE      ZIP CODE

**Additional Tax Due**

**Interest and/or Penalties**

**Total Payment**

42A740V0003

**Make check payable to: Kentucky State Treasurer**  
**Mail to: Kentucky Department of Revenue**  
**Frankfort, KY 40620-0011**

DRAFT  
11/03/23

DO NOT ATTACH CHECK TO VOUCHER

