

**This schedule should be filed by an individual who:**

- **Withholds state and county (if applicable) tax on household employees, AND**
- **Pays those withholding taxes with the filing of his/her individual income tax return.**

Name of employer (as shown on individual income tax return)

Employer Social Security Number

Federal Employer Identification Number

A. Did you file federal Schedule H for the tax year shown above?

**Yes.** Go to question B.

**No. Stop.** Do not file this schedule.

B. Did you withhold state and/or county income tax for any household employee?

**Yes.** Complete Part II on the back of this schedule.

**No. Stop.** Do not file this schedule.

C. Make sure you enclose the state copy of your employee's W-2 forms.

**Complete Part 2 (on page 2) first. Carry those totals to the Part 1 Summary below.**

**Part 1 – Summary of Household Employment Taxes**

- |   |   |                      |   |
|---|---|----------------------|---|
| 1. Enter the total State Tax withheld from Part II, line 2 _____  | 1 | <input type="text"/> | . <input type="text"/> <input type="text"/> |
| 2. Enter the total County Tax withheld from Part II, line 3 _____ | 2 | <input type="text"/> | . <input type="text"/> <input type="text"/> |
| 3. Add lines 1 and 2. Enter the total here _____                  | 3 | <input type="text"/> | . <input type="text"/> <input type="text"/> |

Enter this amount on your Indiana individual income tax return on the following lines:

- Form IT-40 Schedule 4, line 2,
- Form IT-40PNR Schedule E, line 2.

Under penalties of perjury, I declare that I have examined this schedule, including accompanying statements and W-2 forms, and to the best of my knowledge and belief it is true, correct and complete.

\_\_\_\_\_  
Employer's signature

\_\_\_\_\_  
Daytime telephone number

\_\_\_\_\_  
Date



**Part 2 – State and County Tax Withholding**

Enter below the employee's name and Social Security number as it appears on his/her W-2 form. Attach additional pages if withholding for more than three household employees.

**Line 1.** Enter the amount on which you are withholding federal income tax (also enter on W-2 boxes 16 and 18.)

**Line 2.** Enter the amount of Indiana state tax withheld (also enter on W-2 box 17. Also, enter "IN" on W-2 box 15.)

**Line 3.** Enter the amount of county tax withheld (also enter on W-2 box 19).

**Line 4.** Enter the 2-digit county code from Indiana Departmental Notice #1 for which the line 3 county tax was withheld.

**Summary:**

- Add all line 2 amounts and enter on Part I, line 1.
- Add all line 3 amounts and enter on Part I, line 2.

**Note.** For detailed information on how to calculate state and county withholding amounts and to get the county code numbers, see Form WH-4 at [forms.in.gov/Download.aspx?id=2702](https://www.in.gov/forms.in.gov/Download.aspx?id=2702) and Departmental Notice #1 at <https://www.in.gov/dor/files/dn01.pdf>.

Employee Name (First, Middle Initial, Last)

Employee Social Security Number

  

Income \_\_\_\_\_  1  .00

State Tax Withheld \_\_\_\_\_  2  .00

County Tax Withheld \_\_\_\_\_  3  .00

County Code Number (2-digit) \_\_\_\_\_  4

Employee Name (First, Middle Initial, Last)

Employee Social Security Number

  

Income \_\_\_\_\_  1  .00

State Tax Withheld \_\_\_\_\_  2  .00

County Tax Withheld \_\_\_\_\_  3  .00

County Code Number (2-digit) \_\_\_\_\_  4

Employee Name (First, Middle Initial, Last)

Employee Social Security Number

  

Income \_\_\_\_\_  1  .00

State Tax Withheld \_\_\_\_\_  2  .00

County Tax Withheld \_\_\_\_\_  3  .00

County Code Number (2-digit) \_\_\_\_\_  4



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