STATE OF HAWAII DEPARTMENT OF TAXATION



General Information and Scannable Specifications for Schedule CR (Rev. 2024)

Contact Information for General Questions

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Schedule CR (Rev. 2024)

General Information and Scannable Specifications

This document provides software vendors with the requirements for reproducing Schedule CR. Schedule CR is designed for electronic scanning that permits faster processing with fewer errors. Software developers who reproduce, develop, or distribute Schedule CR must create the form so the variable data (specified fields containing

taxpayer information) are printed in a fixed format that can be read by the Department's IBML scanners.

Substitute scannable forms MUST meet the requirements as established in this document and our current Forms Reproduction Policy, and be approved prior to release or distribution.

GENERAL INFORMATION

1. Substitute Form

- We highly recommend you use the Department's official Form Schedule CR PDF.
- If you do not use the Department's official PDF, the substitute form must match the Department's form in layout and appearance including **bold** and/or *italics* fonts as they appear on the official form.
- Lines of text in a paragraph must break at the same location as the official form.
- All forms and variable data must have a high standard of legibility for printing.
- Photocopies of the scannable form must not be submitted to the Department for processing.
- Substitute scannable forms must be proofread prior to submission.

2. Paper and Ink

- The paper size is 8.5 inches by 11 inches, the same size as the Department's original form. The paper weight must be at least 20 pound white bond and the page orientation is portrait.
- Black ink should be used in printing the text on the form and the variable data.

3. Fonts

- · The form was designed using the following font:
 - 1. Arial
 - 2. Times New Roman
- The following fonts and sizes should be used for the form number and revision year located at the top left corner of the form:
 - 1. SCHEDULE CR: 10 pt Arial bold
 - 2. REV. 2024: 10 pt Arial
- The following font and size should be used for the form number located at the bottom right corner of the form:
 - 1. SCHEDULE CR (REV. 2024): 10 pt Arial bold

4. Variable Data

- All variable data fields must utilize 12 pt Courier New font.
- All variable data fields require exact placement.
- · Print all alpha characters uppercase.
- Use a bold X (X) as a checkbox indicator. See exhibit for exact placement. The use of a checkmark is not acceptable.

5. Variable Data Delimiters

 Tax Year Beginning and Tax Year Ending must be printed with dash (-) delimiters. For example:

MM-DD-YYYY

(2 digits for month, followed by a dash (-), followed by 2 digits for day, followed by a dash (-), followed by 4 digits for the tax year ending).

6. Dollar Amounts

123456789

- Do not use commas as thousand separators.
- · Do not use leading dollar signs.
- Amounts are right justified.
- Amounts must be rounded. Dollar and cent signs should not be used when the field is rounded to whole dollars.

7. Testing and Approval of the Scannable Form

- A minimum of 5 hardcopy test samples must be provided to ensure proper testing including 1 hardcopy test sample that contains all maximized fields (one alpha "X" or numeric "9" character space with no leading or tailing spaces).
- Test samples must be originals. Photocopies, fax submissions, etc. will not be accepted.
- Test samples must be populated with unique sample variable data showing different scenarios.
- It will require 1 to 2 weeks, upon receipt by the Department, to verify the accuracy of the submitted samples.
- Approval of the facsimile must be obtained from the Department **prior** to filing.

· Schedule CR (Rev. 2024) cannot be filed until 2025.

SCANNABLE SPECIFICATIONS

1. Layout

- The form was designed on a 6x10 grid. See exhibits.
- Open space around variable data fields should be adhered to as much as possible except for the areas that do not require optical character recognition. Do not place any additional information in these areas.

2. Hawaii Vendor I.D. Number

- Print your 2-digit Hawaii Vendor I.D. Number following the "ID NO" label at the following positions:
 - 1. Pages 1 3: The 2-digit Hawaii Vendor I.D. Number should begin at column 42, row 64.
- The Hawaii Vendor I.D. Number must utilize 12 pt Courier New font.

3. QR Code

- A QR code is specific to the form. The property of the 2D symbology QR code is measured in CM.
- Placement of the QR code is as follows (see exhibit for exact placement):
 - Pages 1 2: The left bottom corner of the QR code is at the beginning of column 6 and at the bottom of row 9.
 - 2. Page 3: The left bottom corner of the QR code is at the beginning of column 6 and at the bottom of rows 8 and 9.
- · Height of the QR code is 0.5 inch.
- · Length of the QR code is 0.5 inch.
- Narrow Module Size is set to 0.18.
- Margin is set to 0.18.
- Open space surrounding the QR code should be adhered to as much as possible.
- DO NOT stretch the QR code image.
- The required QR code for page 1 is SCHCR T 2024A 01 VIDXX

The required QR code for page 2 is SCHCR_T 2024A 02 VIDXX

The required QR code for page 3 is SCHCR_T 2024A 03 VIDXX

The QR code includes the form number (SCHCR), an underscore, type of form (T), space, 4-digit form year (2024), 1-letter revision indicator (A), space, 2-digit page number (01) or (02), space, vendor I.D. label (VID), and your 2-digit Hawaii Vendor I.D. Number (XX). There are no hyphens.

- The human readable text for the QR code MUST be printed below the QR code utilizing 6 pt Arial font.
 Placement of the human readable text is as follows (see exhibits for exact placement):
 - 1. Pages 1 2: Column 6, row 10
 - 2. Page 3: Column 6, between rows 9 and 10.
- Please do not print the outline around the human readable text and QR code. The outline is used to show the placement of the human readable text and QR code.
- DO NOT use Windows Metafile Format (wmf).
 This format causes a very low read rate by the Department's IBML scanners.

4. Form Serial Number

- The form serial number MUST be printed at column 6, row 64, utilizing 12 pt Courier New font.
- The required form serial number for page 1 is: SCR1K1W3

The required form serial number for page 2 is: SCR2K1W3

The required form serial number for page 3 is: SCR3K1W3

5. Acetate overlays

- Acetate overlays will assist in the exact data field placement. Verify your form samples with the overlays prior to submitting them for testing. If the samples do not match the overlays within 1/16 inch, do not submit them for approval as they will be rejected.
- Acetate overlays will be mailed to vendors who submitted a Letter of Intent to participate in the Forms Reproduction Program and who will be reproducing Schedule CR. If you did not receive the acetate overlays, please contact the Forms Coordinator.

Plac			TAX CREDITS	202	
R C	Code or other tax year beginning 12-12-1		and ending 12-12-12		
	Attach this schedule	1 1 1 1 7	behind Form N-11, N-1	5,	
		0, N-40 o	or N-70NP		
	e(s) as shown on return ME(S) AS SHOWN ON RETURN XXXXXX	XXXXXX:		SSN(s) or Federal Employer I.D. No -45-6789 123-45-67	
P	ART I Refundable Tax Credits				
	Capital Goods Excise Tax Credit (attach Form N-312)			123456789	1
2 F	Fuel Tax Credit for Commercial Fishers (attach Form N-163).			123456789	2
3 N	Motion Picture, Digital Media, and Film Production Income Ta	ax Credit (att	rach Form N-340)		3
				123456789	
	Place an X in the appropriate box for the type of energy syste Renewable Energy Technologies Income Tax Credit (For Sys			X Solar X Win	nd
	Placed in Service on or After July 1, 2009) (attach all Form(s)			123456789	4
5 I	Important Agricultural Land Qualified Agricultural Cost Tax Cr	redit (attach	Form N-344)	123456789	5
6 7	Tax Credit for Research Activities (attach Form N-346)			123456789	6
7 F	Renewable Fuels Production Tax Credit for Tax Years After D	ecember 31	, 2021 (attach Form N-360)	123456789	7
8 E	Earned Income Tax Credit (attach Form N-356)			123456789	8
9 (Other refundable credits				
ě	 Pro rata share of taxes withheld and paid by a partnersh S corporation on the sale of Hawaii real property interes 		123456789		
Η,	b. Credit From a Regulated Investment Company	9b			
	c. Credit for repayment of amounts included in income from	7.7	123456789		
\blacksquare	earlier years	9c	123456789		
(d. Add lines 9a through 9c			123456789	9d
	Total Refundable Credits. Add lines 1 through 8 and line 9d N-15, line 49; N-30, line 12; N-40, Schedule G, line 2; or N-70				
	N-15, line 49; N-30, line 12; N-40, Schedule G, line 2; or N-70 Attach this schedule directly behind your Form N-11, N-15, N			123456789	10
P/	ART II Nonrefundable Tax Credits				
	Income tax paid to another state or foreign country (N-11, N-1 copy of tax return(s) from other state(s) or federal Form(s) 11				
	for more information.)			123456789	11
2. E	Enterprise Zone Tax Credit (attach Form N-756)			123456789	12
Ħ	Column (a)		Column (c)	Column (d)	
	Total Unused Carryover Credit from Prior Tax Yea		Total Credit Applied to 2024 Tax Year	Unused Credit to Carryover to 2025 Tax Year	
\blacksquare					
3 (Carryover of the Credit for Energy Conservation (attach Form	ı N-323)			
	123456789	9	123456789	123456789	13
		\perp			

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19 Carryov		123456789 gy Technologies Income Tax Credit (F	123456789		29 16 31
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	er Renewable Ener		or Systems Installed & Placed in S	service Before July 1, 2009) (attach Form N	
	er Renewable Ener		For Systems Installed & Placed in S	ervice Before July 1, 2009) (attach Form N	N-32 3)
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20 Carryov		123430703	123456789	123456789	33 19
20 Carryov					35
	er of the Organic Fo	oods Production Tax Credit (attach Fo	rm N-323)		36
		123456789	123456789	123456789	37
		123430703	123430709	123430703	39
21 Carryov	er of the Renewable	e Fuels Production Tax Credit (For Tax	x Years Before January 1, 2022) (at	ttach Form N-323)	40
		100456500	100456700	10045500	41
		123456789	123456789	123456789	.21
22 Carryov	er of the Capital Infa	astructure Tax Credit (attach Form N	348)		43
Zz Garryov	G OI UIG Capital IIII				45
		123456789	123456789	123456789	22
		<u> </u>			47
23 Carryov	er of the Earned Inc	ome Tax Credit (attach Form N-356)		+++++++++++++++++++++++++++++++++++++++	48
		123456789	123456789	123456789	23
Calm	mn (a)	Column (h)	Caluman (a)	621	51
Total Unuse	mn (a) ed Carryover Prior Tax Year	Column (b) Total New Credit Claimed	Column (c) Total Credit Applied to 2024 Tax Year	Column (d) Unused Credit to Carryover	52
Greatt from F	THOF TAX YEAR	for 2024 Tax Year	to ∠UZ4 lax Year	to 2025 Tax Year	53
4 Tax Credit fo	or Low-Income Hous	sing (attach Form N-586)			54
					56
123	3456789	123456789	123456789	123456789	24 57
E C			- arm NI 00 4)	+++++++++++++++++++++++++++++++++++++++	58
5 Credit for En	npioyment of Vocation	onal Rehabilitation Referrals (attach f	-orm N-884)		59 60
123	3456789	123456789	123456789	123456789	25 61
					62
CŘ2K1W31	4 16 18 20 22 2	24 26 28 30 32 34 36 TD 38 NO 2	2 44 46 48 50 52 54 56 58 XX	60 62SCHEDULETOCR (REV. 2024	63 82 64

2 4 3	6 8 10	12 14 16 18 20 22	24 26 28 30 32 34 36 38 40 42	2 44 46 48 50 52 54 56 58	60 62 64 66 68 70 72 74 76 7	8 80 82 84
4	SCHED (REV. 20				Page 3	4 5
6	Di	Name(s) as sho	own on return		SSN(s) or Federal Employer I.D. No	D. 6
7	Place OR Code	NAME (S)	AS SHOWN ON RETURN		123-45-6789	7
8	Here	XXXXXXX	XXXXXXXXXXXXXX		123-45-6789	8
9	Human Read	able text here				9
11	Total	Column (a) Unused Carryover	Column (b) Total New Credit Claimed	Column (c) Total Credit Applied	Column (d) Unused Credit to Carryover	11
12		from Prior Tax Year	for 2024 Tax Year	to 2024 Tax Year	to 2025 Tax Year	12
13	26 Cred	t for School Renair and Iv	laintenance (attach Form N-330)			13
15	20 0100					15
16		123456789	123456789	123456789	123456789	26 16
17	27 Nonre	ofundable Banayyable En	ergy Technologies (For systems Installe	d and Discod in Canico on or After	July 1, 2000) (attach all Form(a) N 3/	17 12) 18
19			pox for the type of energy system install		Solar Win	1.
20			9, 9		X X	27
21		123456789	123456789	123456789	123456789	21
22	28 Healt		Tax Credit (attach Form N-358)	123430703	123430709	22
24						24
25		123456789	123456789	123456789	123456789	28 25
26	20 11:-4-					26
27	29 Histo	ric Preservation income i	ax Credit (attach Form N-325)			28
29		123456789	123456789	123456789	123456789	29 29
30						30
31	30 Nonre	efundable Renewable Fue	els Production Tax Credit (For Tax Years	Beginning After December 31, 202	21) (attach Form N-360)	31
33		123456789	123456789	123456789	123456789	30 33
34						34
35	31 Pass	-Through Entity Tax Credi	t (attach Form N-362)			35
36			123456789	123456789	123456789	36 31 37
38						38
39						39
40			. Add lines 11 and 12 and Column (c) of line 35; N-15, line 52; N-30, line 14; N-			40
42			hedule directly behind your Form N-11,		123456789 ³²	42
43						43
44						44
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63 4 64	ŚCŘ3K	1 12 3 14 16 18 20 22	24 26 28 30 32 34 36 38 NO X	X 44 46 48 50 52 54 56 58	60 62 SCHEDULE 0 CR (REV. 20	63 82 84 84
65	DCKOK	1 W U	TD NO X	N/A		UZ4+) 64 65

SCHEDULE OF TAX CREDITS

Place QR Code Here

or other tax year beginning 12-12-1212 and ending 12-12-1212

Attach this schedule directly behind Form N-11, N-15, N-30, N-40 or N-70NP

	ne(s) as shown on return AME (S) AS SHOWN ON RETURN XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	SSN(s) or Fed	deral Employer I.D. N	
	PART I Refundable Tax Credits	10 10 0,0		
1	Capital Goods Excise Tax Credit (attach Form N-312)		123456789	, 1
2	Fuel Tax Credit for Commercial Fishers (attach Form N-163)		123456789	2
3	Motion Picture, Digital Media, and Film Production Income Tax Credit (attach Form N-340)		123456789	3
4	Place an X in the appropriate box for the type of energy system installed and placed in service: Renewable Energy Technologies Income Tax Credit (For Systems Installed and	x	Solar X	/ind
	Placed in Service on or After July 1, 2009) (attach all Form(s) N-342)		123456789	4
5	Important Agricultural Land Qualified Agricultural Cost Tax Credit (attach Form N-344)		123456789	5
6	Tax Credit for Research Activities (attach Form N-346)		123456789	6
7	Renewable Fuels Production Tax Credit for Tax Years After December 31, 2021 (attach Form N-360)		123456789	7
8 9	Earned Income Tax Credit (attach Form N-356) Other refundable credits		123456789	8
	 a. Pro rata share of taxes withheld and paid by a partnership or S corporation on the sale of Hawaii real property interests 9a 12345678 	9		
	 b. Credit From a Regulated Investment Company	9		
	earlier years	9		
10	d. Add lines 9a through 9cTotal Refundable Credits. Add lines 1 through 8 and line 9d. Enter here and on Form N-11, line 32;		123456789	9d
10	N-15, line 49; N-30, line 12; N-40, Schedule G, line 2; or N-70NP, line 18. Attach this schedule directly behind your Form N-11, N-15, N-30, N-40 or N-70NP.		123456789	10
F	PART II Nonrefundable Tax Credits			
11	Income tax paid to another state or foreign country (N-11, N-15, N-40, and N-70NP filers) (Attach copy of tax return(s) from other state(s) or federal Form(s) 1116. See Instructions for Schedule CR			
	for more information.)		123456789	11
12	Enterprise Zone Tax Credit (attach Form N-756)		123456789	12
	Column (a)Column (c)Total Unused CarryoverTotal Credit AppliedCredit from Prior Tax Yearto 2024 Tax Year	Unused (Column (d) Credit to Carryover 025 Tax Year	
13	Carryover of the Credit for Energy Conservation (attach Form N-323)			
	123456789 123456789	1	23456789	13

Place

QR Code

Name(s) as shown on return

SSN(s) or Federal Employer I.D. No. 123-45-6789 123-45-6789

Hei	2121212121212121	XXXXXXXXXXXXXX		123 43 0709			
	Readable text here	Column (a) Total Unused Carryover Credit from Prior Tax Year	Column (c) Total Credit Applied to 2024 Tax Year	Column (d) Unused Credit to Carryover to 2025 Tax Year			
1	Carryover of the High Technology Business Investment Tax Credit (attach Form N-323)						
		123456789	123456789	123456789	14		
1	5 Carryover of the Cesspoo	Upgrade, Conversion or Connection Inc	come Tax Credit (attach Form N-323	3)			
		123456789	123456789	123456789	15		
1	6 Carryover of the Technolo	gy Infrastructure Renovation Tax Credit	(attach Form N-323)				
		123456789	123456789	123456789	16		
1	7 Carryover of the Hotel Co	nstruction and Remodeling Tax Credit (a	ttach Form N-323)				
		123456789	123456789	123456789	17		
1	8 Carryover of the Resident	ial Construction and Remodeling Tax Cr	edit (attach Form N-323)				
		123456789	123456789	123456789	18		
1	9 Carryover Renewable End	ergy Technologies Income Tax Credit (Fo	or Systems Installed & Placed in Ser	vice Before July 1, 2009) (attach Form	N-323)		
		123456789	123456789	123456789	19		
2	Carryover of the Organic Foods Production Tax Credit (attach Form N-323)						
		123456789	123456789	123456789	20		
2	1 Carryover of the Renewal	ole Fuels Production Tax Credit (For Tax	Years Before January 1, 2022) (atta	ch Form N-323)			
		123456789	123456789	123456789	21		
2	22 Carryover of the Capital Infrastructure Tax Credit (attach Form N-348)						
		123456789	123456789	123456789	22		
2	3 Carryover of the Earned In	ncome Tax Credit (attach Form N-356)					
		123456789	123456789	123456789	23		
(Column (a) Total Unused Carryover Credit from Prior Tax Year	Column (b) Total New Credit Claimed for 2024 Tax Year	Column (c) Total Credit Applied to 2024 Tax Year	Column (d) Unused Credit to Carryover to 2025 Tax Year			
24	Tax Credit for Low-Income Ho	using (attach Form N-586)					
	123456789	123456789	123456789	123456789	24		
25 (Credit for Employment of Voca	ational Rehabilitation Referrals (attach Fo	orm N-884)				
	123456789	123456789	123456789	123456789	25		

Page 3

(REV. 2024)

QR Code

Here

Name(s) as shown on return

SSN(s) or Federal Employer I.D. No. 123-45-6789 123-45-6789

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	Column (a) Total Unused Carryover Credit from Prior Tax Year	Column (b) Total New Credit Claimed for 2024 Tax Year	Column (c) Total Credit Applied to 2024 Tax Year	Column (d) Unused Credit to Carryover to 2025 Tax Year			
26	Credit for School Repair and Maintenance (attach Form N-330)						
	123456789	123456789	123456789	123456789	26		
27		y Technologies (For systems Installe for the type of energy system install	ed and Placed in Service on or After Jul led and placed in service:	•	N-342) Wind 27		
28	123456789 Healthcare Preceptor Income Tax	123456789 Credit (attach Form N-358)	123456789	123456789			
	123456789	123456789	123456789	123456789	28		
29	Historic Preservation Income Tax Credit (attach Form N-325)						
	123456789	123456789	123456789	123456789	29		
30	Nonrefundable Renewable Fuels Production Tax Credit (For Tax Years Beginning After December 31, 2021) (attach Form N-360)						
	123456789	123456789	123456789	123456789	30		
31	Pass-Through Entity Tax Credit (attach Form N-362)						
		123456789	123456789	123456789	31		
32	Enter here and on Form N-11, line	dd lines 11 and 12 and Column (c) o e 35; N-15, line 52; N-30, line 14; N- dule directly behind your Form N-11,	40, Schedule G, line 4; or	123456789	32		