

Change of Address for Businesses, Exempt Organizations, Estates and Trusts

CALIFORNIA FORM

3533-B**Complete This Form to Change Your Business Mailing Address or Business Location Address**

Complete this form if you file any of the following business, exempt organization, estate or trust income tax returns (Forms 100, 100S, 100W, 109, 199, 541, 565, or 568)

California corporation number

California Secretary of State file number

FEIN

Business, exempt organization, estate, or trust name

Old additional information (see instructions)

Old mailing address (no., street, room or suite no., city or town, state, and ZIP code) If a PO box, see instructions.

PMB no.

City (If you have a foreign address, see instructions.)

State

ZIP code

Foreign country name

Foreign province/state/county

Foreign postal code

New additional information (see instructions)

New mailing address (no., street, room or suite no., city or town, state, and ZIP code) If a PO box, see instructions.

PMB no.

City (If you have a foreign address, see instructions.)

State

ZIP code

Foreign country name

Foreign province/state/county

Foreign postal code

New business additional information (see instructions)

New business location address (no., street, room or suite no., city or town, state, and ZIP code)

PMB no.

City (If you have a foreign address, see instructions.)

State

ZIP code

Foreign country name

Foreign province/state/county

Foreign postal code

Signature of owner, officer, or representative

Date (mm/dd/yyyy)

**Sign
Here****X**

Title

Telephone

2019 Instructions for Form FTB 3533-B

Change of Address for Businesses, Exempt Organizations, Estates and Trusts

General Information

Purpose

Use form FTB 3533-B, Change of Address for Businesses, Exempt Organizations, Estates and Trusts, to change your business mailing address or your business location. The changes to your mailing address will be used for future correspondence. Generally, complete only one form FTB 3533-B to change your business address. If you are a representative filing for the taxpayer, go to **ftb.ca.gov/poa** for more information.

You may also go to **ftb.ca.gov** and login or register for MyFTB or call 800.852.5711 to change your address. If you change your address online or by phone, you do not need to file this form.

Who Must File

Complete form FTB 3533-B only if you file any of the following business, exempt organization, estate or trust income tax returns: Forms 100, California Corporation Franchise or Income Tax Return; 100S, California S Corporation Franchise or Income Tax Return; 100W, California Corporation Franchise or Income Tax Return - Water's-Edge Filers; 109, Exempt Organization Business Income Tax Return; 199, Exempt Organization Annual Information Return; 541, California Fiduciary Income Tax Return; 565, Partnership Return of Income; or 568, Limited Liability Company Return of Income.

Entity Number, Name and Address

Enter a California corporation number or California Secretary of State file number, if applicable. In addition, enter the entity's federal employer identification number (FEIN). Enter the business, exempt organization, estate or trust name and address.

Additional Information

Use the Additional Information field for owner, representative, or attention name or supplemental address information only.

PO Box

If your post office does not deliver mail to your street address, show your PO box number instead of your street address.

Foreign Address

If you have a foreign address, follow the country's practice for entering the city, county, province, state, country, and postal code, as applicable, in the appropriate boxes. Do not abbreviate the country name.

Signature

The owner, officer, or a representative must sign and enter their title. An officer is the president, vice president, treasurer, chief accounting officer, etc. A representative is a person who maintains a valid power of attorney to handle tax matters.

Where to File

Mail this form to:

**FRANCHISE TAX BOARD
PO BOX 942840
SACRAMENTO CA 94240-0002**

If you moved after you filed the income tax return and you are expecting a refund, notify the post office serving your old address to assist in forwarding your check to the new address.

2019 Instructions for Form FTB 3533

Change of Address for Individuals

General Information

For purposes of California income tax, references to a spouse, husband, or wife also refer to a California registered domestic partner (RDP), unless otherwise specified. When we use the initials RDP they refer to both a California registered domestic “partner” and a California registered domestic “partnership,” as applicable. For more information on RDPs, get FTB Pub. 737, Tax Information for Registered Domestic Partners.

Purpose

Use form FTB 3533, Change of Address for Individuals, to change your mailing address. The changes to your mailing address will be used for future correspondence. Generally, complete only one form FTB 3533 to change your mailing address. If this change also affects the mailing address for your children who filed separate tax returns, complete a separate form FTB 3533 for each child. If you are a representative filing for the taxpayer, go to ftb.ca.gov/poa for more information.

You may also go to ftb.ca.gov and login or register for MyFTB or call 800.852.5711 to change your address. If you change your address online or by phone, you do not need to file this form.

Who Must File

Complete form FTB 3533 only if you file any of the following individual income tax returns: Forms 540, 540 2EZ, California Resident Income Tax Return, or Form 540NR, California Nonresident or Part-Year Resident Income Tax Return.

Name, Identification Number, and Address

Enter the first name(s), middle initial(s), last name(s), social security number(s) (SSN) or individual taxpayer identification number(s) (ITIN), and address in the spaces provided.

Use the Suffix field for generational name suffixes such as “SR”, “JR”, “III”, “IV”. Do not enter academic, professional, or honorary suffixes.

Prior Name(s)

If you or your spouse/RDP filed your 2018 tax return under a different last name, write the last name **only** from the 2018 tax return in the “Prior name(s)” field.

Additional Information

Use the Additional Information field for “In-Care-Of” name or other supplemental address information only.

PO Box

If your post office does not deliver mail to your street address, show your PO box number instead of your street address.

Foreign Address

If you have a foreign address, follow the country’s practice for entering the city, county, province, state, country, and postal code, as applicable, in the appropriate boxes. Do not abbreviate the country name.

Signature

You must sign in the space provided. If your spouse/RDP is also requesting a change of address, they must sign in the space provided.

Where to File

Mail this form to:

**FRANCHISE TAX BOARD
PO BOX 942840
SACRAMENTO CA 94240-0002**

If you moved after you filed your tax return and you are expecting a refund, notify the post office serving your old address to assist in forwarding your check to the new address.